



OWNERS LETTER OF UNDERTAKING

FOR FIELD REVIEW OF CONSTRUCTION
MUNICIPAL SERVICES

Multi-unit Residential, Institutional, Commercial and Industrial Projects

Preamble

Whereas the Municipality of Woodstock Building By-law Number 41-A, Section 3 ‘Adoption of Code’ The National Building Code of Canada adopts by reference Parts 1 thru 9 for the design and construction of all Buildings

And whereas the qualified designers as required by Part 2, Section 2.6.2.1 “Review of Construction” and Section 2.6.3.1 “Conformance with Design” to ensure the general public of competent standards and ethical conduct in their designs.

And whereas a person/owner seeking to obtain a building permit is responsible for the design and construction of building, whether on privately-owned property or not and;

And whereas Part 4 of the National Building Code requires the design to be carried out by a professional Engineer/Architect skilled in the work concerned;

And whereas Part 2, Section 2.6.2. “Review of Construction” of the National Building Code requires the construction of a building falling within the Scope of Part 4 subject to the review of a qualified person to determine compliance with the design drawings submitted to the Development and Inspection Department for the Municipality ; and all revisions thereto;

To: Development/Building Inspection Services Date: _____

Town of Woodstock

824 Main Street

Woodstock NB E7M-2E8

Re: _____

Name of Project (Print)

Address of Project

Legal Description of Project (print)

I (the owner) submit this Letter of Undertaking to the Town of Woodstock along with the completed application for a building permit

The undersigned has appointed a professional engineer to undertake the design and inspection certification for the construction being done.

I have attached to this Letter of Undertaking (*Check one*):

Engineer's Letter of Undertaking completed by the Engineer appointed by me to coordinate the Field Review of Construction for municipal services.

I shall forward Engineer's Letter of Undertaking when an Engineer has not yet been appointed.

I shall notify the Development/Inspection Services Department for the Town of Woodstock if the professional engineer named in the attached "Engineer's Letter of Undertaking" ceases for whatever reason, to provide the Field Review of Construction Inspection for the said project and shall appoint another professional engineer immediately so that the Field Review of Construction Inspection will continue uninterrupted. This notice and the necessary Engineer's Letter of Undertaking shall be forwarded to the Development/Inspection Service Department as soon as practical, but not later than 72 Hours.

Signature of Owner

Date

Print Name

Address

City/Town

Province

Postal Code

Phone

Fax

email