



Join our team...

AQUATICS SUPERVISOR

Position Type: Fulltime Permanent/ Non-Union, Reporting to the Recreation Manager
Department: Recreation and Community Services
Location: AYR Motor Centre Aquatic Facility, 105 Connell Park Road, Woodstock, NB

Primary job duties include but are not limited to planning and organizing pool activities and programs; hiring and training staff to meet operational demands; overseeing instructors and leading roll-out and development of aquatic programs; supervisory support for training classes and school lessons; ensure maintenance/cleanliness of the pool to meet safety and service level requirements; monitor adherence to all occupational health and safety protocols for the aquatic facility, in accordance with operational standards and departmental guidelines; maintain and organize files and record keeping; support the Town of Woodstock Recreation team with other departmental programs and services as needed. The Aquatics supervisor may be required to work occasional weekends, evenings and holidays. He or she will be comfortable with frequent and ongoing interaction with the public.

KEY SKILLS & WORK EXPERIENCE:

- Demonstrated leadership skills with strong communication and conflict resolution skills to maintain and promote a cohesive, inclusive and engaging team/facility culture
- Experience mentoring, training and supervising staff at an aquatic facility, preferably within a unionized environment
- Experience scheduling staff to meet operational demands and safety requirements
- Prior program coordination and completion of required documentation with strong computer competency using MS Office 365 (Outlook, Excel, Word, PowerPoint)
- Ability to deal with concerns and feedback from the public in a professional and courteous manner
- Experience instructing groups of various ages and skill levels
- Willingness to obtain additional training and certification that will enhance opportunities for our aquatic team, expand program offerings and support the staffing and certification needs of other municipalities in the region who operate public swimming pools

REQUIRED CERTIFICATIONS:

- National Lifeguard, Swim Instructor, Lifesaving Instructor
- Lifesaving Examiner, National Lifeguard Instructor and Babysitting Course Instructor preferred

WHAT WE OFFER:

- Wellness pass which includes on site fitness centre membership
- Competitive pay and comprehensive benefits package (Life Insurance, LTD, Critical Illness, Health & Dental), Pension Plan, Free access to Employee and Family Assistance Program (EFAP) and services
- A fun, team environment with opportunities for professional development and training

Are you looking for the ideal opportunity to encourage an active lifestyle and promote lifelong water safety and survival skills? If so, please submit a resume with cover email by **October 15, 2024** to hr@woodstocknb.ca. We thank all applicants for their interest, however, only those considered for an interview will be contacted. *The successful candidate must have reliable transportation and a clear Criminal&Vulnerable Sector Record Check.*