

Town of Woodstock

Regular Council Meeting
October 15th, 2019 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Jeff Bradbury, Councillor George Leonard, Councillor Theresa Blackburn, Councillor Bill Hogan, Councillor Catherine Sutherland

Staff: CAO Ken Anthony, DAS Ann Marie Voutour, Andrew Garnett, Mandy Hamilton

Media: Bugle Observer

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

On October 4th-5th the Spirit of Sisters walk took place at NBCC and was well attended

On Saturday The Sanctuary House fundraiser Scarecrows on the Loose took place

The UMN conference was held this past weekend, causing council to send regrets to both events.

On Monday the Salvation Army Thanksgiving Dinner attended by mayor and CAO

October 19th the Collectors Show at the AYR Motor Centre and the Chamber of Commerce Awards and Dance.

On October 23rd 2pm Councillor Leonard will represent Council at a special memorial celebration at the Methodist cemetery to recognize the career of former Mayor JA Lindsay.

On October 24th Mayor Slipp will be making a presentation to the New Brunswick Museum Association about what municipalities can do to protect local history.

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APPROVAL OF AGENDA:

MOTION: Approval of agenda, with the addition of an item under New Business to ratify two new Library Board members. Councillor Sutherland, Councillor Bradbury. Carried. #275-2019

APPROVAL OF MINUTES:

MOTION: Approval of Minutes, September 23rd, 2019. Councillor Sutherland, Councillor Bradbury. Carried. #276-2019

BUSINESS ARISING FROM THE MINUTES:

There was no business arising from the minutes.

CAO UPDATE:

CAO Anthony was welcomed to the meeting and provided an update:

Individual meetings have been held with employees over the past two weeks.

Weekly Department Head meetings are continuing.

A tour of the AYR Motor Centre and Public Works infrastructure was completed last week.

Bylaws, policies, and collective agreements are being reviewed.

Budget discussions have started.

A tour of the Fire Department will happen in the future.

Andrew Garnett provided an update on Helen Street and the Wellfield project. Both projects are scheduled to advance this week.

CORRESPONDENCE:

Hannah Cantafio - Request to Rezone 101 Sherwood Drive

A letter was received from Hannah Cantafio requesting the rezoning of 101 Sherwood Drive PAN 00493156 to permit the use of a Home Occupation for a home studio intended for Pilates instructional services.

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MOTION: To refer the request to rezone 101 Sherwood Drive PAN 00493156 to the Planning Advisory Committee. Deputy Mayor Anderson, Councillor Bradbury. Carried. #277-2019

Timothy Cook – Sidewalk Installation Request

A letter was received from Tim Cook requesting the installation of sidewalks along Deakin Drive and Jones Street.

Deputy Mayor Anderson requested that the CAO and Public Works Committee meet with Tim Cook and other landowners in the area to develop an approach to active transportation in the neighborhood referenced in the letter.

MOTION: To refer Timothy Cook's request to install sidewalks along Deakin Drive and Jones Street to the Public Works and Water and Sewer Committee. Councillor Hogan, Councillor Bradbury. Carried. #278-2019

John Thompson – Town BIA Representative Request

A letter was received from John Thompson requesting that Deputy Mayor Amy Anderson be considered for appointment as the Town's designated liaison between Council and the BIA.

MOTION: To appoint Deputy Mayor Amy Anderson as an official voting representative of on the Board of Directors of the Woodstock Business Improvement Corporation Inc. (BIA), on the condition that the CAO continue to attend the meetings as an ad hoc ex officio member. Councillor Leonard, Councillor Bradbury. Carried. #279-2019

Glendon Cook – Rezoning PID 10287407

A letter was received from Glendon Cook requesting the rezoning of PID 10287407 to industrial to permit the use of residential and commercial storage buildings.

MOTION: To refer the request to rezone PID 10287407 to the Planning Advisory Committee. Councillor Sutherland, Councillor Leonard. Carried. #280-2019

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NEW BUSINESS:

Public Presentation for Rezoning of
107 St. John Street PID 10284784 –
Martin Rental Properties

The process for rezoning 107 St. John Street PID 10284784 was reviewed. The public has 30 days to respond in writing to this proposed rezoning.

Consideration of First and Second Reading
Proposed By-law R-304: Subdivision By-law

MOTION: First reading by title. By-Law No. R-304, Subdivision By-law. Councillor Sutherland, Councillor Bradbury. Carried. #281-2019

MOTION: Second reading by title. By-Law No. R-304, Subdivision By-law. Councillor Sutherland, Councillor Leonard. Carried. #282-2019

Deputy Mayor Amy Anderson requested a meeting with local developers to advise them of the changes being made to the bylaw. CAO Anthony was directed to organize the session.

Banking Resolution for CAO

BANKING RESOLUTION:

BE IT RESOLVED THAT: The Officers, Directors and the Employees of the Town of Woodstock, as hereafter listed, be authorized to give the bank instructions and perform transactions on behalf of the Town of Woodstock:

Arthur Slipp, Mayor
Amy Anderson, Deputy Mayor
Ken Anthony, Chief Administrative Officer
Ann Marie Voutour, Clerk/Treasurer, Director of Administrative Services

AND THAT: two signatures required - Mayor or Deputy Mayor along with Chief Administrative Officer or Director of Administrative Services.
Councillor Sutherland, Councillor Leonard. Carried #283-2019

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Pension Plan Consolidation Resolution

RESOLUTION OF THE TOWN COUNCIL OF WOODSTOCK

Town of Woodstock Pension Plan (Reg. 0385500)

WHEREAS the Town of Woodstock (the "Town") maintains a registered pension plan for its employees called the "Town of Woodstock Pension Plan" (the "Plan");

AND WHEREAS the Town reserved the right under the Plan text to amend the Plan in whole or in part;

AND WHEREAS the Town wishes to restate the Plan to incorporate all amendments made to the Plan text since it was last restated on December 1, 2003, make changes to fix typographical errors and clarify the application period for purchases of eligible service under section 15.01;

NOW THEREFORE IT IS HEREBY RESOLVED THAT the Plan shall be and is hereby restated in its entirety effective July 31, 2019 as per the most recent version dated July 31, 2019;

AND BE IT FURTHER RESOLVED THAT such minor changes to the text effective July 31, 2019 as may be required by the Canada Revenue Agency and the New Brunswick Superintendent of Pensions in order that the restated Plan be accepted for registration are hereby approved in advance.

Councillor Bradbury, Deputy Mayor Amy Anderson.

Carried #284-2019

Salt Hauling Tender

Salt Hauling – October 15, 2019

Brennan Farms	\$24.27 / mt
Culberson Trucking Ltd	\$24.06 / mt

*\$18.80 / mt plus applicable fuel surcharge.

28% was used for this calculation (average surcharge from 2019).

Last year the highest fuel surcharge was 31 % (\$24.63) and the lowest was 26.5% (\$23.81).

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Salt – October 15, 2019

Cargill Deicing Technology \$75.87 / mt

MOTION: To award the Salt Hauling tender to Brennan Farms in the amount of \$24.27/mt. Councillor Blackburn, Councillor Sutherland.

MOTION: To table to motion to award the Salt Hauling tender until further information is gathered for the base prices per mt. Councillor Hogan, Deputy Mayor Amy Anderson.

Carried #285-2019

Sanitary Sewer Tender

Sanitary Sewer Main - October 4, 2019

Timothy Cook Construction Ltd. \$147,964.50 including HST
Engineer's Estimate \$114,355.00 including HST

MOTION: To award the Sanitary Sewer Main tender to Timothy Cook Construction Ltd in the amount of \$147,964.50 including HST. Councillor Hogan, Councillor Bradbury.

Carried #286-2019

Protective Services Committee – October 2nd, 2019

DAS Voutour read the report of the Protective Services Committee.

MOTION: To accept Protective Services Committee Report of October 2nd, 2019. Councillor Sutherland, Councillor Bradbury.

Carried #287-2019

Economic Development Committee – October 7th, 2019

DAS Voutour read the report of the Economic Development Committee.

MOTION: To accept the Economic Development Committee Report of October 7th, 2019. Councillor Leonard, Deputy Mayor Anderson.

Carried #288-2019

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Library Board Member Ratification

MOTION: To appoint Shelagh Sutherland and Jodie Byron to the LP Fisher Library board.
Councillor Sutherland, Councillor Blackburn. Carried #289-2019

NEXT MEETING DATE: October 28th, 2019 at 7pm - Town Hall.

MOTION: Adjournment. Councillor Hogan, Councillor Blackburn
Carried. #290-2019

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

There was no meeting of the Committee of the Whole.

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services