

# **Town of Woodstock**

Regular Council Meeting  
November 23, 2020 @ 7pm

## **ATTENDANCE:**

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Jeff Bradbury, Councillor Catherine Sutherland.

Staff: CAO / Director of Economic Development, Ken Anthony, DAS Ann Marie Voutour, Fire Chief Harold McLellan, Director of Public Works and Development Officer, Andrew Garnett, Police Chief Gary Forward, Director of Recreation & Community Services, Kelly Foster.

Media: Bugle Observer, River Valley Sun

Public: Several members from the community.

The meeting is being held at the AYR Motor Centre where personal distancing is being respected. The meeting is being streamed through YouTube.

**CALL TO ORDER:** Mayor Slipp

## **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and commented on community events.

Will be having discussions in the following days about the Mayor's Levee.

Official opening of the Christmas season in the greater Woodstock region.

Some annual events will still be taking place this year like BBBS Festival of Trees (online), the Legion will be holding some activities and the Salvation Army Red Kettle Campaign.

Christmas will be different since Atlantic Bubble has burst, not sure how that will look this year. Please exercise patience and understanding while we navigate through the new restrictions.

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### **APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Councillor Leonard , Councillor Bradbury.

Carried. #318-2020

### **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes of November 9 2020, as distributed. Councillor Sutherland,  
Councillor Bradbury.

Carried. #319-2020

### **BUSINESS ARISING FROM THE MINUTES:**

There was no business arising from the minutes.

### **CAO UPDATE:**

Well project has started, wellhouse will be constructed by December 18. The Second Water Source will be up and running by this spring when the ice goes out.

Fleming Estate \ Tappan Adney – will be doing some work this fall (parking lot improvements and cleaning up fallen trees).

Relocating the Blink Box Sign to Connell Park Road by the High School.

### **DEPARTMENTAL REPORTS:**

Public Works Department presented by Director of Public Works and Development, Andrew Garnett

- Public Works has been focusing on winter operations.
- The new loader has been used to plow mostly on the south side of town. This new piece of equipment is expected to be more efficient.
- Sweep on salt truck will be installed soon this will result in more efficiency.
- Remembrance Day banners have been transitioned to the Christmas Decorations

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- 44 building permits issued to date at a value just below \$5.3 Million and 16 development permits at a value of approximately \$211,000.
- Economic Development Incentives will be discussed later tonight as part of the Economic Development and Housing Committee.
- The new Zoning By-law will be implemented early in 2021.

Woodstock Police Force presented by Police Chief, Gary Forward

- 240 calls for service for the month of October – partnering with Social Services.
- Body Worn Camera training has been completed – the public has been informed.
- This policy will be updated on the website before the end of the month.
- The police has communicated 108 routine orders.

Woodstock Fire Department presented by Fire Chief, Harold McLellan

- 262 calls – 13 calls in November
- Thanks to ladies auxiliary for purchasing first aid kits for each fire vehicle and a CPR kit for each volunteer.

Tourism Department presented by CAO / EDO Ken Anthony for Tourism and Events Co-Ordinator, Tobi Pirie

- Website has had 2,521 visits.
- Assisted Woodstock Baptist Church with live streaming of Remembrance Day ceremony.
- Set up for Crafts for Christmas vendors.

Recreation & Community Services Department presented by Director of Recreation & Community Services, Kelly Foster

- AYR Motor Centre is very busy with basketball since schools are closed for extracurricular activities.
- AYR Motor Centre canteen will not be operational until sometime in the new year.
- Minor Hockey, Jr C and high school hockey games have begun.
- Energy retrofit update - Solar panels will be operational by the end of November. It is estimated that will result in \$12,000 in savings each year.
- The heat recovery for the swimming pool, the pool HVAC, the installation of the EcoChill (ice plant), the hot water recovery will be completed in the spring of 2021.
- A peace officer attended the AYR Motor Centre on 2 occasions for inspections of compliance to directives of the Mandatory Order with regards to the state of emergency. The first inspection was for the Crafts for Christmas show and last weekend was a general inspection. They were pleased with the plan that was in place.

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General Government presented by Director of Administrative Services, Ann Marie Voutour

- The collection process is complete for accounts that were owing for 2019 and 2020. There are only 2 accounts that have yet to make arrangements or payments.
- The collection process is underway for accounts that are owing for 2020. The deadline for these accounts is November 30.
- Will be attending a virtual workshop Access to Information Webinar for the Public Sector.
- All Department Heads have been met with regarding the budget. We will be reviewing the budget once more Tuesday morning then we will review with Council before the resolution is passed.

## **FINANCE:**

DAS Voutour reviewed the Financial Reports for October 2020.

**MOTION:** To accept the Financial and Departmental Reports for October 2020 as presented.  
Councillor Sutherland, Councillor Leonard. Carried. #320-2020

## **CORRESPONDENCE:**

### 1. Elections NB – Councillor Hogan Resignation

A letter was received from Elections NB acknowledging the resignation of Councillor Bill Hogan and advising all municipal council positions will be open for election at the next general municipal elections to be held on May 10, 2021.

### 2. Salvation Army – Christmas Kettle Campaign

A letter was received from Majors Angel & Marlene Sandoval of the Woodstock Salvation Army requesting volunteers to man the kettle for 2020.

Mayor Slipp will be manning the kettle for the kickoff on November 26, 2020 at the Superstore at 11am.

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### 3. River Valley Caring Communities

A letter was received from River Valley Caring Communities requesting participation in the Zoom Discussion for White Ribbon Campaign, a campaign to end male violence against women and girls.

Mayor Slipp advised the Town of Woodstock will work with this group and make contact with them to indicate we are supportive of this cause.

### NEW BUSINESS:

#### Consideration of the 1<sup>st</sup> and 2<sup>nd</sup> Reading

#### Proposed By-law Z-301-42

#### 107 St John Street – PID 10288777

**MOTION:** First reading by title. By-Law No. Z-301-42, a By-Law to amend By-Law Z-301, A Zoning By-Law for the purpose of rezoning PID 10288777 – 107 St John Street from “R1” Single Family Residential to “R3” Multiple Residential (as per plan attached as Schedule A). Councillor Sutherland, Councillor Bradbury.

**MOTION:** To rescind the previous motion to give 1<sup>st</sup> reading of By-Law Z-301-42. Councillor Sutherland, Councillor Bradbury. Carried. #321-2020

**MOTION:** To amend By-Law No Z-301-42 to add the following terms and conditions:

- Maximum of 14 dwelling units.
- Site Plan submitted for the approval of the Development Officer and include landscaping (including grass, trees & shrubs) as well as the primary entrance and exit on to Elm Street.
- Paving and curbing of the parking lot shall be in accordance with the provisions of the Zoning By-Law.
- A lot grading plan shall be submitted for the approval of the development officer and include considerations for stormwater management

Councillor Sutherland, Councillor Leonard.

Carried. #322-2020

(1 nay vote, Leonard)

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**MOTION:** First reading by title as amended. By-Law No. Z-301-42, a By-Law to amend By-Law Z-301, A Zoning By-Law for the purpose of rezoning PID 10288777 – 107 St John Street from “R1” Single Family Residential to “R3” Multiple Residential (as per plan attached as Schedule A) with terms and conditions as amended. Councillor Sutherland, Councillor Leonard.

Carried. #323-2020

(1 nay vote, Leonard)

**MOTION:** Second reading by title as amended. By-Law No. Z-301-42, a By-Law to amend By-Law Z-301, A Zoning By-Law for the purpose of rezoning PID 10288777 – 107 St John Street from “R1” Single Family Residential to “R3” Multiple Residential (as per plan attached as Schedule A) with terms and conditions as amended. Councillor Sutherland, Councillor Bradbury

Carried. #324-2020

(1 nay vote, Leonard)

Consideration of 1<sup>st</sup> and 2<sup>nd</sup> reading of Water & Sewer By-Law  
A By-Law to Regulate Water & Sewer for  
the Town of Woodstock and the Rates to be Charged Therefore

**MOTION:** That the by-law entitled, “By-Law 160.1, A By-Law to Regulate Water & Sewer for the Town of Woodstock and the Rates to be Charged Therefore”, repealing and replacing the By-Law 160, A By-Law to Regulate Water & Sewer for the Town of Woodstock and the Rates to be Charged Therefore enacted on the 24<sup>th</sup> day of February, 2020 and all amendments thereto, be read a first time. Deputy Mayor Anderson, Councillor Bradbury. Carried. #325-2020

**MOTION:** That the by-law entitled, “By-Law 160.1, A By-Law to Regulate Water & Sewer for the Town of Woodstock and the Rates to be Charged Therefore”, repealing and replacing the By-Law 160, A By-Law to Regulate Water & Sewer for the Town of Woodstock and the Rates to be Charged Therefore enacted on the 24<sup>th</sup> day of February, 2020 and all amendments thereto, be read a second time. Deputy Mayor Anderson, Councillor Bradbury. Carried. #326-2020

Approve MOU with the City of Fredericton for the provision of Dispatch services in the  
Woodstock Police Department

**MOTION:** To approve the MOU with the City of Fredericton for the Provision of Dispatch Services in the Woodstock Police Department effective January 1, 2021. Councillor Leonard, Councillor Bradbury. Carried. #327-2020

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## Report of the Economic Development & Housing Committee – November 17, 2020

CAO / EDO Anthony presented the minutes of the Economic Development & Housing Committee meeting of October 20, 2020.

**MOTION:** To table the recommendation for the allocation of \$35,000 in the 2021 budget to promote the Town as a place to live work and play and the recommendation for the approval of the 10 Multi Residential incentives. Deputy Mayor Anderson, Councillor Blackburn.

Carried. #328-2020

**MOTION:** To accept the report of the Economic Development & Housing Committee meeting of November 17, 2020. Deputy Mayor Anderson, Councillor Bradbury.

Carried. #329-2020

NEXT MEETING DATE: Monday, December 21, 2020 at 7pm – Location AYR Motor Centre.

**MOTION:** Move to Committee of The Whole, Deputy Mayor Anderson, Councillor Bradbury.

Carried. #330-2020

**MOTION:** Resume Regular Session. Councillor Leonard, Councillor Bradbury.

Carried. #331-2020

**MOTION:** Adjournment. Councillor Sutherland, Councillor Bradbury.

Carried. #332-2020

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Arthur Slipp, Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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## **COMMITTEE OF THE WHOLE**

- Legal issues.
- Personnel Issues

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services