

Town of Woodstock

Regular Council Meeting
January 25, 2021 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Jeff Bradbury, Councillor Catherine Sutherland, Councillor Theresa Blackburn.

Staff: CAO / Director of Economic Development, Ken Anthony, DAS Ann Marie Voutour, Director of Public Works and Development Officer, Andrew Garnett.

Media: Bugle Observer, River Valley Sun

Public:

The meeting is being held by teleconference in order to respect the Red Phase of the COVID Recovery plan.

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

Tomorrow night at midnight Zone 3 will return to the Orange phase.

A Winter in Woodstock "Let's Play Outside" is being promoted by the Woodstock Recreation Department.

Random Act of Kindness Day in memory of Evan Graham is on February 1.

Video and audio upgrade for Council Meetings will be in effect soon. Regular Council meetings will resume at the AMC Gallery.

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APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Leonard , Councillor Bradbury.

Carried. #001-2021

APPROVAL OF MINUTES:

MOTION: Approval of Minutes of December 21 2020, as distributed. Councillor Sutherland,
Councillor Bradbury.

Carried. #002-2021

BUSINESS ARISING FROM THE MINUTES:

Not for Profit Signs

Councillor Sutherland expressed her concerns with the group that made the request to place
“Tomorrow Needs You” signs around town.

CAO / EDO Anthony will make contact with the group to discuss the concerns raised by
Councillor Sutherland.

CAO UPDATE:

COVID-19 Town operations – Red phase moving to Orange phase means the AYR Motor
Centre will re-open. Town employees have been working on the docks and will be cleaning up
the trail on the Flemming Estate.

Department Heads will be submitting Capital requests for Council’s consideration.

The new Wellhouse is under construction. Will be looking at backup power at this new location.

Before the ice goes out we will have water from that site.

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DEPARTMENTAL REPORTS:

The Departmental Reports were reviewed as distributed.

MOTION: To accept the Departmental Reports for December 2020 as presented. Councillor Leonard, Councillor Bradbury. Carried. #003-2021

FINANCE:

DAS Voutour reviewed the Financial Reports for December 2020.

- The balance of the Utility Accounts Receivable reflects that we've been working on collections for Water & Sewer billings. The focus from here to February 28 is on the utility billing.
- The Budget Analysis for December 2020 shows there is a surplus in the general fund in the amount of \$510,291, where \$320,860 is from the COVID Funding. Without the COVID Funding the surplus is \$189,431. This surplus is a result of over budget and under budget in all departments. We are unable to transfer to reserves for 2021 since that had to be done before the end of 2020. Our auditor is checking to see if we can use the surplus in 2021 instead of adding it to the revenue budget in 2022.
- The plan is to have everything to the auditors by the end of this week and they are hoping to have the audit completed by the end of March. I will keep you updated on this progress.

MOTION: To accept the Financial Reports for December 2020 as presented. Councillor Sutherland, Councillor Bradbury. Carried. #004-2021

CORRESPONDENCE:

1. Regional Development Corporation – Integrated Bilateral Agreement – Call for Proposals

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A letter was received from Cade Libby, President of Regional Development Corporation advising the Town of Woodstock that the Government of New Brunswick has opened a call for proposals under the Integrated Bilateral Agreement .

2. Environment and Local Government – Community Funding – COVID-19 Safe Restart

An email was received from Scott Lloy, Director of the Community Funding Branch, advising the COVID-19 Safe Restart Funding for the Town of Woodstock will be in the amount of \$320,860.

3. ELG - Community Funding – COVID-19 Safe Restart extension

A letter was received from Daniel Allain, Minister of Local Government and Local Governance Reform, advising municipalities that the deadline to submit claims for the 2020 COVID-19 Safe Restart Agreement has been extended to January 15, 2021.

4. 2021 Census of Population

An email was received from Geoff Bowlby, Director General, Census Management Office, Statistics Canada, advising Council that the next census will take place in May of 2021 and to request Council's support to increase awareness of the census among residents of our community.

Be it resolved that:

The Council of the Corporation of Woodstock supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

Councillor Leonard, Councillor Bradbury.

Carried. #005-2021

5. Purple Day on March 26, 2021

An email was received from Janine Lisenchuk, Epilepsy Association of the Maritimes, asking Council to participate in Epilepsy Awareness Month, March 2021, by wearing Purple Ribbons to show support in our community.

DAS Voutour advised the ribbons have been requested.

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MOTION: To accept the correspondence from Janine Lisenchuk, Epilepsy Association of the Maritimes, as distributed. Councillor Sutherland, Councillor Bradbury. Carried. #006-2021

6. Royal Canadian Legion – Advertising – Military Service Recognition Book

A letter was received from the Royal Canadian Legion requesting the Town of Woodstock purchase advertising in the annual “Military Service Recognition Book”.

Councillor Sutherland reminded the meeting these letters are form letters that are distributed to most businesses. Council has made a commitment to Council Leonard’s banner program.

NEW BUSINESS:

New Zoning By-Law

MOTION: To refer the New Zoning By-Law to the Planning Advisory Committee. Deputy Mayor Anderson, Councillor Bradbury. Carried. #007-2021

MOTION: To set the date for the Public Hearing as March 8, 2021. Deputy Mayor Anderson, Councillor Bradbury. Carried. #008-2021

Andrew Garnett reviewed the process for input and subsequent changes to the proposed By-Law.

Report of the Planning Advisory Committee – January 18, 2021

CAO / EDO Anthony presented the minutes of the Planning Advisory Committee meeting of January 18, 2021.

MOTION: To accept the report of the Planning Advisory Committee meeting of January 18, 2021. Councillor Leonard, Councillor Bradbury. Carried. #009-2021

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Council in Committee

Mayor Slipp advised the meeting the Council in Committee will have their first meeting on February 1, 2021 at 6pm. The agenda will be posted on the website by January 28.

NEXT MEETING DATE: Monday, February 8, 2021 at 7pm – Location AYR Motor Centre.

MOTION: Adjournment. Councillor Sutherland, Councillor Bradbury. Carried. #010-2021

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

- There was no meeting of the committee of the whole.

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services