

# **Town of Woodstock**

Regular Council Meeting  
January 14<sup>th</sup>, 2019 @ 7pm

## **ATTENDANCE:**

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Jeff Bradbury, Councillor George Leonard, Councillor Theresa Blackburn, Councillor Bill Hogan.

Staff: CAO John Pinsent, DAS Ann Marie Voutour, Mandy Hamilton, Mitch MacMillan

Media: Bugle Observer

Regrets: Councillor Catherine Sutherland

**CALL TO ORDER:** Mayor Slipp

## **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and commented on community events.

Congratulations extended to Principal Hogan and those involved with the High School Christmas concert and Fine Arts program.

Thank-you extended to members of the public who planned and attended the Mayor's levee on January 1<sup>st</sup>.

Recognition of local composer Sam Arnold who composed "Wolastoq Fantasia" which recently premiered worldwide and was performed by New Brunswick Youth Orchestra.

## **APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Councillor Leonard, Councillor Blackburn.

Carried. #001-2019

## **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes, December 17<sup>th</sup>, 2018. Deputy Mayor Anderson, Councillor Leonard.

Carried. #002-2019

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## **CAO REPORT:**

Downtown Sign: Installation has been delayed due to concrete requirements.

Sanctuary House: A usage agreement has been made with The Carleton Manor for property needed in the Sanctuary House development.

Strategic Plan and Priority Setting: A primary document will be circulated to mayor and council for comment and review. Priorities will be discussed with department heads and addressed at the next council session.

Policy and By-Law Review: HR policies will be focused on in 2019 along with a comprehensive bylaw review.

Consultations on Downtown Revitalization, Event Coordination, and the 80's Group: Upcoming community consultations are being scheduled for the purposes of gaining insight from local developers and business owners, coordinating community events scheduled with other surrounding communities, and having a discussion with the 1980's generation for feedback on the focus and direction of the Municipal Plan.

Grant for Connell Park Washrooms: The Town of Woodstock was granted \$100,000 from the federal government for an accessible washroom project in Connell Park.

Toonie Transit: The transit program is being discontinued due to funding and low ridership.

## **BUSINESS ARISING FROM MINUTES:**

Rezoning of Tim Cook Properties: CAO Pinsent described the layout for the proposed rezoning. Concerns around compliance to the Zoning bylaw in regards to parking were discussed.

**MOTION:** To initiate the rezoning of PID 10280162 with terms and conditions to be determined.  
Councillor Hogan, Councillor Bradbury. Carried. #003-2019

## **Town of Woodstock**

Regular Council Meeting  
January 14<sup>th</sup>, 2019 @ 7pm

### **CORRESPONDENCE:**

#### **Tim Cook – Street Expansion**

A letter was read from Tim Cook regarding the need for street expansion.

Deputy Mayor Anderson requested a map of Burr Street extension to Everett Street to the Atlantic Cinema area in order to better visualize the current and future developments in the area.

Councillor Blackburn requested a traffic study and research on how to designate a focused plan for development within the area.

CAO Pinsent shared some potential alternative transportation network opportunities.

### **NEW BUSINESS:**

#### **Economic Development Committee – January 7<sup>th</sup>, 2019**

CAO Pinsent summarized the highlights of the report of the Economic Development Committee:

- Committee members recommended hiring Brittney Toner - Panoramic Events Inc on a part-time six-month trial basis for the focus on promotion of events, branding, and consolidation of social media presence.

**MOTION:** To accept Economic Development Committee Report of January 7, 2019. Deputy Mayor Anderson, Councillor Leonard. Carried #004-2019

#### **Finance Committee – January 8<sup>th</sup>, 2019**

CAO Pinsent summarized the highlights of the report of the Finance Committee:

- The department head monthly report format and structure was discussed.
- Reporting issues and corrections regarding debentures and capital item amounts were explained.

## Town of Woodstock

Regular Council Meeting  
January 14<sup>th</sup>, 2019 @ 7pm

- Bylaw rates and fees will be structured into schedules to be voted on by council.
- Paid and Unpaid will no longer require a motion of Council.
- Waste management for multi-residential accommodations will be restructured.

**MOTION:** To accept Finance Committee Report of January 8, 2019. Councillor Hogan,  
Councillor Bradbury. Carried #005-2019

### Communications Officer

**MOTION:** To refer the Communications Officer employment proposal to Committee of the  
Whole. Councillor Hogan, Councillor Leonard. Carried. #006-2019

### Proclamation – Crime Stoppers Month January 2019

**WHEREAS** crime is an ongoing societal problem that directly affects many citizens and indirectly affects all members of every community in Canada; and

**WHEREAS** Crime Stoppers International is a non-profit organization that oversees more than 1,700 programs that provide assistance to law enforcement agencies in more than 32 countries, including Canada; and

**WHEREAS** NB Crime Stoppers is the parent organization of 21 chapters in New Brunswick that allow concerned citizens to remain anonymous in the act of reporting information about either a crime or potential crime; and

**WHEREAS** such information obtained by NB Crime Stoppers has consistently proven useful to local law enforcement agencies in addressing unsolved crimes and preventing potential crimes in this province; and

**WHEREAS** the effectiveness of NB Crime Stoppers would be further enhanced in the event that more concerned citizens were to come forward with information pertaining to crime; and

**WHEREAS** greater reporting of such information to NB Crime Stoppers would result from renewed efforts to raise public awareness of this organization; and

## **Town of Woodstock**

Regular Council Meeting  
January 14<sup>th</sup>, 2019 @ 7pm

**WHEREAS** the annual recognition of January as Crime Stoppers month has resulted in greater public awareness of the more than 1,700 Crime Stoppers programs around the world; and

**WHEREAS** the Government of New Brunswick endorses the aims of NB Crime Stoppers and wishes to raise public awareness of this organization and the importance of its work;

**THEREFORE**, I, Arthur Slipp, Mayor of the Town of Woodstock, proclaim the month of January 2019 to be Crime Stoppers Month in the Town of Woodstock in the hope that this will facilitate the efforts of NB Crime Stoppers to make our community safer for all citizens.

**MOTION:** To adopt the proclamation and proclaim January 2019 Crime Stoppers Month.  
Councillor Leonard, Councillor Bradbury. Carried #007-2019

### Results of Public Presentation - Proposed Rezoning From Central Commercial to Special Zoning 1 PID 10108389 681 Main Street

DAS Voutour advised there have been no submissions received for or against the proposed rezoning.

**MOTION:** To set the Public Hearing date for the rezoning of PID 10108389, 681 Main Street for February 11<sup>th</sup>, 2019. Councillor Leonard, Councillor Bradbury. Carried #008-2019

### Library Board Member Ratification

**MOTION:** To appoint Michael Sleep and Blair Henry to the LP Fisher Library board. Councillor Leonard, Councillor Hogan. Carried #009-2019

### Consideration of First and Second Reading of By Law 159-15 A By Law to Amend the Water and Sewer By Law 159

Council chose to delay first and second reading until after the By-Law amendment has been posted publicly for 14 days and can be read by title.

**NEXT MEETING DATE:** January 28<sup>th</sup>, 2019 at 7pm - Town Hall.

# **Town of Woodstock**

Regular Council Meeting  
January 14<sup>th</sup>, 2019 @ 7pm

**MOTION:** Move to Committee of The Whole, Councillor Leonard, Councillor Bradbury.

Carried. #010-2019

**MOTION:** Resume Regular Session, Councillor Blackburn, Councillor Bradbury.

Carried. #011-2019

**MOTION:** To approve the position of Communications Officer and appoint Brittney Toner with Panoramic Events Inc for a six-month period with an interim review after three months. Deputy Mayor Anderson, Councillor Bradbury.

Carried. #012-2019

**MOTION:** Adjournment. Councillor Hogan, Councillor Blackburn

Carried. #013-2019

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Arthur Slipp, Deputy Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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## **COMMITTEE OF THE WHOLE**

Personnel Matters

Legal Matters

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services