



TOWN OF WOODSTOCK

PUBLIC WORKS & UTILITY DEPARTMENT

2024 SUMMER STUDENT EMPLOYMENT

2 CIVIL ENGINEERING STUDENTS

POSITION: Under the supervision of the Director of Utility, the students will perform work in conjunction with departmental staff and engineers, in surveying, locating and documenting underground infrastructure, GPS mapping and implementing GIS survey program for set up of water and sewer models.

QUALIFICATIONS: Experience in AutoCAD drafting, GPS land surveying, GIS mapping, MS Office proficiency; excellent interpersonal, communication skills, and attention to detail will be considered assets. Possession of a valid driver's license, with a clean abstract is necessary for this position.

APPLICANTS MUST BE FULL-TIME STUDENTS EITHER ENTERING OR CURRENTLY ENROLLED IN A POST-SECONDARY INSTITUTION FOR FALL 2024. PLEASE INCLUDE CONFIRMATION OF ENROLLMENT (IF AVAILABLE).

RESPONSIBILITIES: Working with civil/municipal engineering CAD design files and site plans; GIS data collection and historical data entry, performing basic GPS survey pick-up and layouts and other civil engineering and survey duties as required.

WORK HOURS: Monday-Friday 8am-5pm – 40 Hrs per week

Resumes for summer student positions are being accepted within the Human Resources Department and will be received until 12:00pm on Friday, March 29, 2024

E-mail resume and cover letter to: hr@town.woodstock.nb.ca

OR

Drop off Resume at: 824 Main Street, Woodstock, NB E7M 2E8 ATTN: Human Resources

***Only those selected for an interview will be contacted**