

# TOWN OF WOODSTOCK PERMIT APPLICATION

APPLICATION #AW20\_\_\_\_ - \_\_\_\_  
Bylaw #R-302

**Location of Project:** \_\_\_\_\_  
 Lot No. \_\_\_\_\_ Name of Subdivision \_\_\_\_\_ Property Identification Number \_\_\_\_\_  
 \_\_\_\_\_  
 Zone Classification \_\_\_\_\_ Civic Address \_\_\_\_\_ Postal Code \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ Address: \_\_\_\_\_  
 Postal Code: \_\_\_\_\_ Tel: (Work) \_\_\_\_\_ (Home) \_\_\_\_\_ Email: \_\_\_\_\_  
**General Contractor:** \_\_\_\_\_ Tel: \_\_\_\_\_ Cell: \_\_\_\_\_  
**Sub-Contractors:** Electrician \_\_\_\_\_ Plumber \_\_\_\_\_ Ventilation: \_\_\_\_\_  
**Architect/Engineer:** \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Application to:** Build  Replace  Repair  Alter  Demolition  Locate   
 Type of Project: \_\_\_\_\_ Intend Use: \_\_\_\_\_  
 Size/Dimension of Lot: \_\_\_\_\_ Size/Dimension of Building \_\_\_\_\_ No. of Storey \_\_\_\_\_

<b>PERMIT REQUIREMENTS</b>	<b>OTHER INFORMATION</b>
Site Plans submitted: _____	<input type="checkbox"/> Municipal Water Source: <i>(Water meter required)</i> <input type="checkbox"/>
Specifications and Scale Drawing in Duplicate: _____	<input type="checkbox"/> Municipal Sewage Disposal: <input type="checkbox"/>
C. S.A. Number Manufactured Home _____	<input type="checkbox"/> Independent Water Source/ Well <input type="checkbox"/>
Letters of Undertaking and Design Compliance (Part 4) _____	<input type="checkbox"/> Independent Septic system report <input type="checkbox"/>
Inspection explained: _____	<input type="checkbox"/> Environment Approval _____ <input type="checkbox"/>
Fire Marshall Application Submitted _____ Fire Marshals Letter of Response Attached _____ to be submitted _____ N/A _____	

- Plumbing and Electrical permits are required if plumbing or electrical systems are to be installed: contact SNB, Woodstock
- The Property Owner/Applicant is responsible for attaining the Water Meter from Public Works and having the Meter installed.
- Municipal water and sewer services will not be activated until a copy of the Plumbing Permit is submitted:

<b>Foundation</b>	Type: _____ Footing Size: _____ Wall Thickness: _____ Wall Height: _____ Anchor Bolts: _____
<b>Floor System</b>	Joist Size: _____ Spacing O.C. _____ Span: _____ Sub floor: 5/8" _____ 3/4" _____ Bracing/Blocking: _____
	Strapping: _____ Carrying Beam Size: _____ Span: _____ Jack Post Size: _____ Spacing O/C: _____
<b>Walls</b>	Framing Size: _____ Spacing O/C: _____ Sheathing 3/8" _____ 1/2" _____ Other: _____
<b>Roof</b>	Trusses: _____ Manufacturer: _____ Rafter Size: _____ Span: _____ Spacing: _____ Sheathing _____

Proposed Starting Date: \_\_\_\_\_ Expected Completion: \_\_\_\_\_ Expected Cost of Work: \_\_\_\_\_  
**Type of permit required:** Building  Development  Demolition  Occupancy Permit Required Yes \_\_\_\_\_ No \_\_\_\_\_

Special Comments: \_\_\_\_\_

*\*It is the responsibility of the Property Owner/Applicant to contact all applicable authorities and to attain all approvals required*  
 I am applying for a building permit for the above detailed work which will comply with the most recent adopted version of the National Building Code of Canada. I agree to comply with all Building and Zoning regulations as set forth in acts of assembly and Bylaws pertaining to such construction, and use this for the purpose above.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Development Officer: \_\_\_\_\_ Date of approval: \_\_\_\_\_  
 Signature of Building Inspector: \_\_\_\_\_ Date of approval: \_\_\_\_\_

Fee: \_\_\_\_\_ Deposit: \_\_\_\_\_ Total: \_\_\_\_\_  
 Received by: \_\_\_\_\_ Date: \_\_\_\_\_

**Permit #**  
 \_\_\_\_\_

(Fees and deposits as per Section 15 FEES of the Building Bylaw NO R-302) Note: If the applicant defaults the conditions of compliance with Subsection 15(10) and 15(11) after 2 years from the date the Permit is issued, the Deposit shall be forfeited. \*The information contained in this document shall be used strictly for the issuing of permits, inspection authorities and the assessment branch and statistic reports. Revised August 30, 2010