

**REGULAR COUNCIL MEETING
MARCH 23, 2009, TIME 7PM
WOODSTOCK TOWN HALL**

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Catherine Sutherland,
Councillor James Cluff, Councillor Peter Kennedy, Councillor Andy
Leech, Councilor Theresa Blackburn, Councillor Geoff Stairs
Staff: CAO Ken Harding, DAS Barbara Wishart Fawcett
Media: Bugle/Observer, NBCC
Guests: Auditor Karen Parkinson, Matt Derrah and Citizens.

CALL TO ORDER: Mayor Slipp

OPENING REMARKS: Mayor Slipp; Welcome extended.

- Congratulations to Miss Woodstock, Deidre Allaby.
- Congratulations to Woodstock Thunder Ladies Hockey Team on attending the upcoming Provincial AAA Championship.
- Acknowledgement of the new Alcool NB Liquor store, Gallop Street; Congratulations to Jeff Foster regarding the development of the site.
- Best Wishes to Woodstock Slammers upon completion of the 2008-09 season.
- Condolences to TOW Auditor Karen Parkinson on the passing of her mother, Joyce Sherwood.

**MOTION: Approval of Agenda, Deputy Mayor Sutherland, Councillor Cluff.
Carried. #51-09**

**MOTION: Approval of March 9, 2009 Minutes as distributed. Deputy Mayor
Sutherland, Councillor Cluff. Carried. #52-09**

BUSINESS ARISING FROM MINUTES:

CAO Harding; no business arising from minutes.

DEPARTMENTAL REPORTS:

CAO Harding presented departmental reports.

**MOTION: Accept Departmental Reports for February 2009 as presented,
excluding Financial Report. Deputy Mayor Sutherland, Councillor Cluff. Carried.
#53-09**

FINANCE:

CAO Harding reviewed the Financial Statements. Councillor Kennedy noted transportation costs are elevated due to the type of winter and water revenue is down as billing is in March.

**MOTION: Accept Finance Report, ratify paid bills in amount of \$ 624,664.20 and
approval of payment of unpaid bills in amount of \$ 143,322.63 to be paid when**

funds are available for a total of \$ 767,986.83. Councillor Kennedy, Councillor Leech. Carried. #54-09

CORRESPONDENCE:

March 16, 2009, H.N. Simister, multi user sewer rate ratio in relation to water consumption and sewage fees requires review. CAO Harding to address Mr. Simister's concerns.

March 19, 2009, Forever Young Senior Citizens' Club, invitation extended to Council and staff to attend Appreciation Dinner, Tuesday April 14th. Deputy Mayor Sutherland to extend greetings on behalf of Council.

NEW BUSINESS:

AUDIT: Mayor Slipp advised the audit report will be posted on the Town web site, comments and questions welcomed. The attendance at past General Meeting has been few, perhaps the information on the web will better serve the citizens.

Mayor Slipp welcomed Karen Parkinson and Matt Derrah of Oulton Parkinson Walker Chartered Accountants.

AUDITORS REPORT: Presented by Karen Parkinson, CA.

Ms. Parkinson presented the Audit for year end December 31, 2008 - General Fund deficit of \$76,771; Water & Sewer Fund deficit of \$24,759. The 2008 year included a non budgeted contribution to the Town Pension Plan of \$200,000 prorated by department. The Water & Sewer deficit was budgeted as per provincial regulations. Ms. Parkinson stated the Town has done an excellent job of fiscal management.

Councillor Kennedy noted the loss of the hospital being the largest user of Water and Sewer as well as assessment. As well, the increase in power consumption at the Civic Centre and unusual winter experiences.

Councillor Kennedy extended his appreciation to CAO Harding and staff for their fiscally responsible management of the Town.

CAO Harding thanked Council for their leadership. CAO also thanked department heads for adjusting their budgets accordingly to off set out of the ordinary expenses. CAO Harding commented on the large capital projects undertaken by the Town and looks forward to similar capital projects.

Mayor Slipp thanked Councillor Kennedy for his guidance as Chairperson of the Finance Committee.

MOTION: Accept 2008 Audit Report as presented. Councillor Kennedy, Councillor Leech. Carried. #55-09

TRAFFIC STUDY PROPOSAL: CAO Harding presented a proposal from ADI to review the roads and streets. The study would include a variety of concerns such as traffic count, traffic volume as well as development.

MOTION: ADI Study Proposal be reviewed by the Public Works Committee. Councillor Cluff, Deputy Mayor Sutherland. Carried. #56-09

MOTION: Move to Committee Of The Whole, Councillor Kennedy, Deputy Mayor Sutherland. Carried. #57-09

MOTION: Resume Regular Session. Deputy Mayor Sutherland, Councillor Cluff. Carried. #58-09

CYV sign(s) on Connell Street not in compliance with Sign By-Law. The proprietors have surpassed the time frame to remove a sign as per Order issued by the Building Inspector.

MOTION: Move to legal action on the CYV sign for non compliance to regulations. Councillor Leech, Deputy Mayor Sutherland. Carried. #59-09

MOTION: Adjournment. Deputy Mayor Sutherland, Councillor Cluff. Carried. #60-09

Arthur Slipp, Mayor

**Barbara Wishart Fawcett
Director of Administrative Services**

COMMITTEE OF THE WHOLE
MARCH 23, 2009

THE FOLLOWING ITEMS WERE DISCUSSED:

1. LEGAL ISSUES
2. ECONOMIC DEVELOPMENT

Barbara Wishart Fawcett, Clerk
Director of Administrative Services