

Town of Woodstock

Regular Council Meeting

May 27, 2019 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Jeff Bradbury, Councillor George Leonard, Councillor Bill Hogan, Councillor Catherine Sutherland, Councillor Theresa Blackburn

Staff: CAO John Pinsent, DAS Ann Marie Voutour, Andrew Garnett, Mitch MacMullin, Kelly Foster-Hallett

Media: Bugle Observer

Guests: Bob Wilson, Shirley Wilson, Rory Pickard and Stephen Stone

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

318 Cadet Corps held their Annual Ceremonial Review where Major Retired Pinsent was the reviewing officer.

Regional Service Commission held their Monthly Meeting where the Annual Audit was presented on May 23.

Deputy Mayor brought greetings to Operation Olave this past weekend.

The Alzheimer's Walk was held on May 26.

Craig Manufacturing is hosting the Turnaround Awards for local students on May 29.

The Red Cross Volunteer Appreciation Night will be held this week.

Ribfest will be held on May 31 to June 2 and Relay for Life will be held on June 1.

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Congratulations were extended to area graduates. NBCC graduation will be held on June 20 at 3pm Woodstock High School graduation will be held on June 20 in the evening.

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Sutherland, Councillor Bradbury.

Carried. #148-2019

APPROVAL OF MINUTES:

MOTION: Approval of Minutes of May 13, 2019. Councillor Sutherland, Councillor Bradbury.

Carried. #149-2019

PUBLIC PRESENTATIONS:

Presentation by Stephen Stone

Stephen Stone from Dillon Consulting presented some information about updating the Municipal Plan for the Town of Woodstock.

BUSINESS ARISING FROM THE MINUTES:

There was no business arising from the minutes.

CORRESPONDENCE:

Food Drive – Tidal Impact 2019

A letter was received from Annie-Laurie MacMillan and Iris McDougall, Food Drive Coordinators for Tidal Impact 2019, requesting support from Town Council to conduct a food drive on July 23.

Council agreed to give approval subject to completion of the application

Jones Street Paving – TK Cook Properties

A letter was received from Glendon Cook, TK Cook Properties, requesting the remainder of Jones Street to be paved.

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MOTION: To refer the request from TK Cook Properties to pave the remainder of Jones Street to the Finance Committee. Councillor Bradbury, Councillor Leonard.

Carried #150-2019

Path to AYR Motor Centre – Heather Hogan

A letter was received from Heather Hogan requesting a plan for the path constructed behind Helen Street linking Townsview School to the AYR Motor Centre.

Mayor Slipp advised the meeting this matter would be discussed further with the report from the Recreation and Community Services Committee later in the meeting.

CAO Pinsent advised the meeting that permission had been granted for construction of the path on school property.

Future of Walking Trail - Bob Wilson

A letter was received from Bob Wilson requesting a meeting with Council to discuss the use and future viability of the walking trail near Bridge Street.

Mayor Slipp advised the meeting that Bob Wilson would be making a presentation to Council later in the meeting.

Request to Close King Street – Canada Day Committee

A letter was received from Brittany Toner on behalf of the Canada Day Committee requesting the closure of King Street on Canada Day, July 1, in order to accommodate entertainment, vendors and food trucks down by the river.

MOTION: To approve the closure of King Street on Canada Day, July 1, 2019. Councillor Hogan, Councillor Bradbury.

Carried #151-2019

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DEPARTMENTAL REPORTS:

Mitch MacMillan – Police Chief with Woodstock Police Force

- Community Resource Officer.

Kelly Foster-Hallett – Director of Recreation and Community Services

- Operation Olave
- AMANB Conference
- WHS Prom, Graduation and Safegrad
- Accessible Washroom Project
- Ballfields are ready to go – Barney Wright project
- Lighted up project – support lights on the Barney Wright field
- Café – closing June 14 until OHW
- Payment Centre is almost ready to go.
- The flowers will be planted soon.

Andrew Garnett – Public Works Director

- May is busy with patching potholes, hanging banners and benches on Chapel
- Will soon be cleaning streets and painting crosswalks.
- Water and sewer expenses are slightly under budget
- Transportation expenses are still high but coming down.

FINANCE:

Councillor Sutherland reviewed the Financial Reports for April 2019.

MOTION: To accept Departmental and Financial Reports for April 2019 as presented. Councillor Sutherland, Councillor Bradbury.

Carried #152-2019

NEW BUSINESS:

Tender Results – Community Van

CAO Pinsent reviewed the results of the 15 Passenger Van.

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Corey Ford 2019 Ford Transit Van \$44,528.00 plus HST and licensing

Note: There was a second submission but it was rejected due to the fact it didn't meet specifications.

MOTION: To approve the bid on the 2019 Ford Transit Van from Corey Ford in the amount of \$44,528.00 plus HST and licensing. Councillor Leonard, Councillor Bradbury.

Carried. #153-2019

Bob Wilson Presentation

Bob Wilson made a presentation concerning the Wolastoq Valley Trail. Mr Wilson addressed concerns of motorized vehicles on the walking trail.

Mayor Slipp agreed to accompany Bob Wilson to meet with Carl Urquhart in Fredericton.

Consideration of Third Reading

Proposed By-law A-1: A By-law Relating to the Proceedings of the Council of the Town of Woodstock

MOTION: Third reading by title. By-Law A-1, A By-law Relating to the Proceedings of the Council of the Town of Woodstock. Councillor Leonard, Councillor Bradbury.

Carried. #154-2019

Consideration of Third Reading

Proposed By-law A-2: A By-law Related to Establishing a Code of Conduct for Elected Officials

MOTION: Third reading by title. By-Law A-2, A By-law Related to Establishing a Code of Conduct for Elected Officials. Councillor Sutherland, Councillor Bradbury.

Carried. #155-2019

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Consideration of Third Reading

Proposed By-law A-3: A By-law Respecting the Remuneration of Town Council

MOTION: Third reading by title. By-law A-3: A By-law Respecting the Remuneration of Town Council. Deputy Mayor Anderson, Councillor Leonard. Carried. #156-2019

Consideration of Third Reading

Proposed By-law Z-1: A By-law to Establish and Planning Advisory Committee

MOTION: Third reading by title. By-law Z-1: A By-law to Establish a Planning Advisory Committee. Councillor Sutherland, Councillor Bradbury. Carried. #157-2019

Consideration of Third Reading

Proposed By-law 81-7: A By-law to Regulate the Fire Department of the Town of Woodstock

MOTION: Third reading by title. By-law 81-7: A By-law to amend By-law 81: A By-law to Regulate the Fire Department of the Town of Woodstock. Councillor Hogan, Councillor Leonard. Carried. #158-2019

Report of the Finance Committee – May 14, 2019

CAO Pinsent summarized the report of the Finance Committee meeting of May 14, 2019.

Amendments to the Local Governance Act Respecting a Tourism Accommodation - The committee asked the staff canvass other municipalities to as to how they were dealing with this new levy. Some of the questions that we would look into are how is the tax collected, how is the tax revenue allocated for tourism investment and what would the what would the ramifications be of non collection by an establishment which would be responsible for collecting the levies.

Golf Tournament Support Request – Wes Corey - A recommendation was made to approve the request of a \$1,000 sponsorship for the Junior National Golf Championship.

Sponsorship Request - National Gymnastics Support – Corrie Astle – This request was not supported by the Committee.

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Sponsorship request – Townsview School Playground – This request was not supported by the Committee.

Tourism Mobile “rental” – The Committee supported the proposal to rent the Ford Escape vehicle which was initially intended to serve as a tourism vehicle. This vehicle will serve as a community vehicle to be utilized year-round by various departments. The vehicle management will be done through the AYR Motor Centre.

Budget reallocations for projects – It is recommended that the budget reallocations be made as described. Furthermore, the committee accepted the recommendation that \$55,000 be reserved for the Market / Housing Analysis which is scheduled to start imminently as well as \$30,000 for the first of two tranches (one in FY 2019 and the second in 2020). The remaining balance of \$55,000 has not been allocated.

MOTION: To accept the recommendation from the Finance Committee Meeting to approve the request for a \$1,000 sponsorship for the Junior National Golf Championship. Councillor Sutherland, Councillor Bradbury. Carried. #159-2019

MOTION: To accept the recommendation from the Finance Committee Meeting to reserve \$55,000 be reserved for the Market / Housing Analysis. Deputy Mayor Anderson, Councillor Hogan. Carried. #160-2019

MOTION: To accept the report of the Finance Committee of May 14, 2019. Councillor Sutherland, Councillor Bradbury. Carried. #161-2019

Report of the Public Works Committee – May 21, 2019

CAO Pinsent summarized the report of the Public Works Committee meeting of May 21, 2019.

- Helen Street Curb/Sidewalk – 5 Options were presented to be discussed at a consultation with the Helen Street residents.
 1. Pave area where the sidewalk was. Remove grass and base preparation. \$60,000
 2. Pave area inside the curbed sections with 2" of asphalt. \$35,000
 3. Concrete curb c/w asphalt sidewalk. \$140,000
 4. Concrete curb c/w concrete sidewalk. \$165,000
 5. Leave as is.
- Transfer of land, PID 10257905 and \$10,000 to Gordon Gaddas in exchange for the work on Poplar Street - Approved in Principle. Land would revert back to town should the work not take place. The \$10K would come from the 2020 budget.

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- Subdivision Bylaw – paving by law to be amended from the current practice where the Town pays for the paving. Plan to have developers pay for paving in 2020.
- AMC Paving – Evaluate the option of paving the road and drainage issues.
- Rainbow Crosswalks – Use other means of expressing support. The idea is to produce a product which will last longer.
- Potential Gas Tax projects – there is an additional \$360K (approx.) for the town this year. There were options presented with regards to Sanctuary house as well as storm sewer on Deakin and paving projects.
- Yield Sign at AMC – This sign will be removed and replaced with a stop sign.
- Designated highway - There is a remainder of \$120K from the budgeted amount of \$165K for designated highway. Director of Public Works will come back with refined pricing on what costs would be for milling and paving sections of the designated highway.
- 2019 Paving Program – Streets identified for the year include Henry Street and Peters Street with consideration (depending on pricing) of including Townsview Street.
- Ron Ward – Committee endorsed the reimbursement of the paving for his driveway in lieu of waiting until the end of summer to complete the paving.

MOTION: To approve in principle, the recommendation from the Public Works Committee, for the transfer of land, PID 10257905 and \$10,000 to Gordon Gaddas in exchange for the work on Poplar Street. Councillor Hogan, Councillor Bradbury. Carried. #162-2019

MOTION: To accept the report of the Public Works Committee of May 21, 2019. Councillor Hogan, Councillor Bradbury. Carried. #163-2019

Report of the Recreation and Community Services Committee Meeting – May 21, 2019

CAO Pinsent summarized the report of the Recreation and Community Services Committee meeting from May 21, 2019:

Pathway from AMC to Townsview School – The committee discussed the newly developed pathway from Townsview to the AYR Motor Centre and the recommendation was made that the pathway width be reduced to accommodate an 8ft asphalt trail similar to Connell Park Road offset trail in the future.

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Sponsorship Requests - The requests to sponsor the Saturday Farm Market and Car Show were referred to Finance Committee.

The CAO has been directed to have a look and direct Public Works to come up with a remedy to the sharp turn on the new path from AYR Motor Centre to Townsview School.

MOTION: To accept the report of the Recreation and Community Services Committee of May 21, 2019. Councillor Sutherland, Councillor Bradbury. Carried. #164-2019

Report of the Planning Advisory Committee Meeting – May 22, 2019

DAS Voutour read the minutes of the Planning Advisory Committee meeting from May 22, 2019.

MOTION: To initiate re-zoning of 132 Broadway Street PID# 10115780 from R1 – Single Family Residential to R2 – One, Two, Multiple Residential Councillor Sutherland, Councillor Leonard. Carried. #165-2017

MOTION: To initiate re-zoning of a portion of PID# 10277283 from Sustainable Development to Sustainable Neighbourhood Commercial to allow for a daycare. Councillor Sutherland, Councillor Bradbury. Carried. #166-2019

MOTION: To accept the report of the Planning Advisory Committee of May 22, 2019. Deputy Mayor Amy Anderson, Councillor Bradbury. Carried. #167-2019

Committee of the Whole Structure

Deputy Mayor Anderson highlighted the importance of the proposed Committee of the Whole Structure.

MOTION: To redistribute the document and defer the discussion to the June meeting. Councillor Hogan, Councillor Bradbury. Carried. #168-2019

NEXT MEETING DATE: June 24, 2019 at 7pm - Town Hall.

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MOTION: Move to Committee of The Whole, Councillor Leonard, Councillor Bradbury.

Carried. #169-2019

MOTION: Resume Regular Session, Councillor Hogan, Councillor Bradbury.

Carried. #170-2019

MOTION: Under section 74 (1) of the Municipalities Act to appoint Andrew Garnett, Acting Chief Administrative Officer of the Town of Woodstock effective May 28, 2019 and under section 16(1) of the Community Planning Act to appoint Andrew Garnett Acting Development Officer effective May 28, 2019. Councillor Sutherland, Councillor Leonard. Carried. #171-2019

MOTION: To amend the employment contract between John Pinsent and the Town of Woodstock so that the repayment of the moving expenses (\$20,000) is not required. Councillor Sutherland, Councillor Bradbury. Carried. #172-2019

(2 nay votes Leonard & Hogan)

MOTION: Adjournment. Councillor Hogan, Councillor Bradbury

Carried. #173-2019

Arthur Slipp, Deputy Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

The following matters were discussed at the Committee of the Whole:

- Legal matters
- Personnel matters

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services