

Town of Woodstock

Regular Council Meeting
September 25, 2017 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Theresa Blackburn, Councillor Jeff Bradbury, Councillor George Leonard, Councillor Bill Hogan, Councillor Catherine Sutherland.

Staff: CAO Ken Harding, DAS Ann Marie Voutour

Media: Bugle/Observer

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on the following community events.

Western Valley 50+ Games were held on September 12.

Becca Schofiled Day was on September 16.

Age-Friendly Communities Session was held on September 21.

Chamber of Commerce Session on the funding for the Economic Development Corporation Model was held on September 21.

Take Back the Night March was held on September 22.

Union of Municipalities of New Brunswick Annual General Meeting will be held on September 28, 29 and 30.

Feathers of Understanding Sister in Spirit Walk will take place on October 3.

Wellness Forum was held on October 4.

50+ Healthy Living & Aging Well Expo hosted by TJ Harvey will be held on October 11.

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Sutherland, Councillor Bradbury.

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Carried. #213-2017

APPROVAL OF MINUTES:

MOTION: Approval of Minutes, September 11, 2017 as distributed. Councillor Sutherland, Councillor Bradbury.

Carried. #214-2017

BUSINESS ARISING FROM MINUTES:

Amendment to Motion for CAO Hire

MOTION: To amend Motion #211 of the September 11, 2017 minutes by changing the effective date to October 16, 2017. Deputy Mayor Anderson, Councillor Bradbury.

Carried #215-2017

DEPARTMENTAL REPORTS:

CAO Harding presented Departmental Reports for the month of August.

MOTION: Accept Departmental Reports for August 2017 as presented, excluding Financial Reports and payment of bills. Councillor Sutherland, Councillor Bradbury.

Carried #216-2017

FINANCE:

Councillor Sutherland reviewed the Budget Analysis for August 2017.

MOTION: To accept Financial Reports for August 2017 as presented and ratify paid bills in amount of \$453,528.43 and approval of payment of unpaid bills in amount of \$236,728.82 to be paid when funds are available for a total of \$690,257.25. Councillor Sutherland, Councillor Bradbury.

Carried #217-2017

CORRESPONDENCE:

1. Amy Anderson – Rezoning Houlton Street

A letter was received from Amy Anderson concerning the zoning of the east side of Houlton Street (164-190, 208 and 212). These properties are currently zoned as Suburban Commercial. If council decides to eliminate the Suburban Commercial zoning designation, these properties may want to rezone to R-2.

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Deputy Mayor Anderson declared a conflict of interest and left the meeting.

MOTION: To refer the request for zoning of 164-190, 208 and 212 Houlton Street to the Planning Advisory Committee. Councillor Sutherland, Councillor Bradbury.

Carried #218-2017

Deputy Mayor Anderson returned to the meeting.

NEW BUSINESS:

Public Hearing – Proposed Rezoning

232 Houlton Street – PID# 10164887 – Matthew Currie Property

CAO Harding reported there were no submissions received for or against the proposed rezoning

CAO Harding advised the meeting that we are waiting on the written approval from the Department of Environment under the Clean Water Act.

Consideration of Third Reading

Proposed By-Law #Z-300-29 and #Z-301-28

232 Houlton Street – PID# 10164887 – Matthew Currie Property

MOTION: To table the third reading and enactment of proposed By-Law #Z-300-29 and #Z-301-28 until the written approval from the Department of Environment under the Clean Water Act has been received. Councillor Sutherland, Councillor Bradbury. Carried.

#219-2017

Public Works Committee – September 20, 2017

DAS Voutour presented the report of the Public Works Committee.

MOTION: To accept the recommendation not to fund the sidewalk on Jones Street as requested. Councillor Hogan, Councillor Bradbury. Carried.

#220-2017

MOTION: To amend the Subdivision By-Law to include sidewalks as a requirement for new developments if the installation meets established criteria. Councillor Hogan, Councillor Bradbury. Carried. #221-2017

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MOTION: To fund the paving of Jones Street in the 2018 budget. Councillor Hogan, Councillor Bradbury. Carried. #222-2017

MOTION: To approve the five year Provincially Designated Highway Capital Improvement Plan. Councillor Hogan, Councillor Bradbury. Carried. #223-2017

MOTION: To accept Public Works Committee report for September 20, 2017. Councillor Hogan, Councillor Bradbury. Carried. #224-2017

Approval of Jones Street

CAO Harding reviewed the plan for Jones Street and advised that all criteria were met in order for the municipality to take over the street.

MOTION: To give “Assent of Council” to Jones Street to be recognized as a municipal street per Woodside Acres Subdivision – Phase one. Deputy Mayor Anderson, Councillor Bradbury. Carried #225-2017

Introduction of By-Law 81-5 – A By-Law to amend By-Law #81 A By-Law to Regulate the Fire Department (Water Rescue)

CAO Harding reviewed the process to amend the proposed By-Law and provided information concerning the purchase of the new boat. This will be on the agenda for the next meeting.

Regional Service Commission Budget 2018

Mayor Slipp updated Council on the meeting of the Western Valley Regional Service Commission pertaining to the proposed recycling program

MOTION: To table the instructions to Mayor Slipp for approval of the Western Valley Regional Service Commission budget. Councillor Blackburn, Councillor Bradbury. Carried #226-2017

It was agreed to instruct CAO Harding to draft a resolution with Council's position on the recycling question and the budget.

Resolution – Banking Authority (signing officers)

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BE IT RESOLVED THAT: the Officers, Directors and the Employees of the Town of Woodstock, as hereafter listed, be authorized to give the bank instructions and perform transactions on behalf of the Town of Woodstock effective October 16, 2017:

Arthur Slipp, Mayor

Amy Anderson, Deputy Mayor

John Pinsent, Chief Administrative Officer

Ann Marie Voutour, Clerk/Treasurer, Director of Administrative Services

AND THAT: two signatures required - Mayor or Deputy Mayor along with Chief Administrative Officer or Director of Administrative Services.

NEXT MEETING DATE: October 10, 2017 at 7pm - Town Hall.

MOTION: Move to Committee Of The Whole, Councillor Sutherland, Councillor Blackburn.

Carried. #227-2017

MOTION: Resume Regular Session, Councillor Hogan, Councillor Leonard.

Carried. #228-2017

MOTION: To appoint Meg Wetmore and Emily Gorman to the LP Fisher Library Board for a term of one year. Councillor Sutherland, Councillor Bradbury.

Carried.

#229-2017

MOTION: Adjournment. Deputy Mayor Anderson, Councillor Bradbury.

Carried. #230-2017

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

The following matters were discussed:

- Personnel.
- Legal Issues.

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services