

Town of Woodstock

Regular Council Meeting
November 26th, 2018 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Theresa Blackburn, Councillor Catherine Sutherland, Councillor George Leonard, Councillor Bill Hogan, Councillor Jeff Bradbury.

Staff: CAO John Pinsent, DAS Ann Marie Voutour, Mandy Hamilton, Mitch MacMillan, Andrew Garnett, Kelly Foster-Hallett, Tobi Pirie, Cheryl Drost

Media: The Bugle

CALL TO ORDER: Mayor Arthur Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

Condolences were offered to the family on the passing of former Mayor, Jim Andow.

The Carleton County Animal Shelter Furr-Ball Dinner and Auction, Big Brothers and Big Sisters of Carleton York Festival of Trees event, and Salvation Army Kettle Campaign have recently taken place.

Mayor Slipp attended the NB Sports Fishing Association Awards Banquet in Saint John on November 24.

Chamber of Commerce Christmas Events Schedule is underway and will continue through December.

The Legion Veterans Christmas Dinner will take place on December 2nd.

Mayor and Council are hosting the Christmas Reception for volunteers and retirees on December 7th.

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APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Sutherland, Councillor Bradbury.

Carried. #274-2018

APPROVAL OF MINUTES:

MOTION: Approval of Minutes, November 13th 2018, as distributed. Councillor Sutherland, Councillor Bradbury.

Carried. #275-2018

BUSINESS ARISING FROM MINUTES:

No business arising from minutes.

DEPARTMENTAL REPORTS: The Department Heads presented their Departmental Reports for the month of October 2018.

Cheryl Drost, Building Inspector:

5 permits were issued.

60 permits have been issued this year, increased overall dollar value in comparison to last year.

The Planning Advisory Committee met.

Kelly Foster-Hallett, Director of Recreation and Community Services:

Christmas Parties are being booked.

The Dinner Theatre took place on Friday night, 21 tables sold out.

The Big Brothers Big Sisters Festival of Trees Gala was held this past weekend.

The Outdoor Rink will be flooded once freezing temperatures are consistent.

Plans are in place for Zamboni sponsorship.

A request to secure holiday hours for 2019.

Andrew Garnett, Director of Public Services:

Recent water break on Moffatt Street.

Wrapping up water/sewer projects.

Rebuilt deteriorating brick manholes.

A second hydrant flushing was done.

Patching program completed.

Paving partnership project was completed with Acott's Construction.

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Mitch MacMillan, Chief of Police:

Call numbers have increased expectedly.

Crown prosecutor is very positive about the quality of product received consistently from the Woodstock Police Force.

Catherine Blaney will meet about a Community Resource Officer role in schools and the community.

In the new year, John Wetmore plans to present drug recognition evaluation to council.

Tobi Pirie, Director of Tourism and Events Coordinator:

Beardsley Hill Nature Preserve meeting took place.

Junior 'C' Panthers exhibition games were well attended.

TJ Harvey held the Senior Expo at the AYR Motor Centre.

Entertainment events were held in Sam's Room.

Phys Ed Fair was hosted at the AYR Motor Centre.

Toonie transit is continuing with increased usage.

McCain theatre being used for a Drama Club production.

Crafts for Christmas had 100 vendors and between 1,500-1,600 people attended.

Sponsorship applications are being submitted.

Event dates for 2019 are already being filled.

MOTION: To accept Departmental Reports for October 2018 as presented, excluding Financial Report and payment of bills. Councillor Sutherland, Deputy Mayor Anderson.

Carried #276-2018

FINANCE:

Councillor Sutherland reviewed the Budget Analysis for October 2018.

MOTION: To accept Financial Reports for October 2018 as presented. Councillor Sutherland, Councillor Bradbury.

Carried #277-2018

CORRESPONDENCE:

Sion Goodine – Smoking at 522 Main Street

A letter was read from Sion Goodine regarding smoking at 522 Main Street.

The Smoke-free Places Act is a Provincial Act and enforced as such. The Landlord could also be approached for further enforcement on the property.

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Nanette Walker – URVH Hemodialysis Use of the Bus

A letter was read from Nanette Walker regarding URVH Hemodialysis Unit's use of the community bus.

Angel and Marlene Sandoval – Salvation Army Manning Christmas Kettle Campaign 2018

A letter was read from Angel and Marlene Sandoval regarding the 2018 Manning Christmas Kettle Campaign.

NEW BUSINESS:

Motion to Release Reserve Funds

MOTION: To transfer \$43,000 from General Capital Reserve Fund to the General Capital Fund, conditional on the need for additional project funding in 2018. Councillor Leonard, Councillor Blackburn. Carried #278-2018

Designated Highway Plan Approval

Andrew Garnett presented the 2019 Provincially Designated Highway Five Year Capital Improvement Plan.

MOTION: To approve the 2019 Provincially Designated Highway Five Year Capital Improvement Plan as presented. Councillor Hogan, Councillor Blackburn.

Carried #279-2018

Planning Advisory Committee – November 19th, 2018

DAS Voutour presented of the report of the Planning Advisory Committee.

MOTION: To accept the Planning Advisory Committee Report for November 19, 2018. Councillor Leonard, Councillor Bradbury. Carried #280-2018

Public Works and Water and Sewer Committee – November 13th, 2018

CAO Pinsent summarized the highlights of the report of the Public Works and Water and Sewer Committee.

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Council directed CAO Pinsent to look into options for an additional defibrillator.

Andrew Garnett reviewed the Sidewalk Plow RFP Results.

Holder Tractors	2015 with 2190 hrs	\$126,884.61	HST included
Saunders Equipment	2012 with 2900 hrs	\$100,596.25	HST included
SNT Solutions	2014 with 890 hrs	\$122,935.00	HST included

MOTION: To award the RFP for the Sidewalk Plow to SNT Solutions for \$122,935.00 HST included. Councillor Hogan, Councillor Bradbury. Carried #281-2018

MOTION: To accept Public Works and Water and Sewer Committee Report on the condition that the motion for the 30km/hr School Zone sign on Helen Street be corrected from an option to an action. Councillor Hogan, Councillor Bradbury. Carried #282-2018

Consideration of First and Second Reading Proposed BIA Levy By-Law # L-1.19

By-Law# L-1.19

A By-Law to Impose a Levy On Non-Residential Property Within The Woodstock Business Improvement Area

The council of the Town of Woodstock under authority vested in it by Section 3 of the Business Improvement Areas Act, enacts as follows:

1. This By-Law may be cited as a By-Law imposing a levy on non- residential property with in that area of the Town of Woodstock referred to as the "Business Improvement Area".
2. A levy of .20 (twenty cents) for each \$100.00 (one hundred dollars) of assessed value is established for the fiscal year beginning January 1, 2019 and ending December 31, 2019.

MOTION: First reading in its entirety, By-Law # L-1.19, a By-Law to impose a levy on non-residential property within the Woodstock Business Improvement area. Councillor Sutherland, Councillor Bradbury. Carried #283-2017

MOTION: Second reading by title, By-Law # L-1.19, a By-Law to impose a levy on non-residential property within the Woodstock Business Improvement area. Councillor Sutherland, Councillor Bradbury. Carried #284-2017

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Consideration of Third Reading and Enactment of
Proposed By-Law #Z-300-36 and #Z-301-35
PID 10073260 – Eastwood Drive

MOTION: Third reading by title, By-Law No. Z-300-36, a By-Law to amend By-Law Z-300, A Municipal Plan By-Law for the purpose of rezoning a portion of property located at PID 10073260 – Eastwood Drive from HC, Highway Commercial to R3, Multiple Unit Residential. Councillor Sutherland, Councillor Bradbury. Carried #285-2018

MOTION: Third reading by title, By-Law No. Z-301-35, a By-Law to amend By-Law Z-301, A Zoning By-Law for the purpose of rezoning a portion of property located at PID 10073260 – Eastwood Drive from HC, Highway Commercial to R3, Multiple Unit Residential. Councillor Sutherland, Councillor Bradbury. Carried. #286-2018

Public Presentation - Proposed Rezoning
From Central Commercial to Special Zoning 1
PID 10108389 681 Main Street

The process for rezoning 681 Main Street PID 10108389 was reviewed. The public has 30 days to respond in writing to this proposed rezoning.

NEXT MEETING DATE: Monday, December 17th, 2018 at 7pm - Town Hall.

MOTION: Move to Committee of The Whole, Councillor Leonard, Councillor Hogan. Carried. #287-2018

MOTION: Resume Regular Session, Councillor Sutherland, Councillor Bradbury. Carried. #288-2018

MOTION: To extend the appointment of Mitch MacMillan as Interim Woodstock Chief of Police according to Section 11 of the Police Act, for a term of 12 months, effective November 27th, 2018. Councillor Sutherland, Councillor Bradbury. Carried. #289-2018

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MOTION: Adjournment. Councillor Sutherland, Councillor Blackburn. Carried. #290-2018

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

Personnel

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services