

## **Town of Woodstock**

Regular Council Meeting  
November 27, 2017 @ 7pm

### **ATTENDANCE:**

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Theresa Blackburn, Councillor Randy Leonard, Councillor Bill Hogan, Councillor Jeff Bradbury, Councillor Catherine Sutherland.

Staff: CAO John Pinsent and DAS Ann Marie Voutour

Media: Bugle/Observer

Others: Andrew Garnett, Scott Dunlop, Wendy Parlee, Paul Twyford, Keith Helmuth, Donna Smallerberg, Dale Slipp

**CALL TO ORDER:** Mayor Slipp

### **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and commented on the following community events:

Old Home Week Annual General Meeting was held on November 21 where Donna Judge Saunders was elected as President.

Opening Ceremony for the Carleton Manor expansion will be held on November 28.

Big Brothers Big Sisters Festival of Trees will be held on Dec 1 and 2.

Santa Claus Parade will be held on Dec 2 @ 6pm.

### **APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Deputy Mayor Anderson, Councillor Leonard.

Carried. #272-2017

### **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes, November 14th, 2017 as distributed. Councillor Sutherland, Councillor Hogan.

Carried. #273-2017

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### **BUSINESS ARISING FROM MINUTES:**

#### Timothy Cook Construction – Deakin Drive Development

CAO Pinsent advised a map of the Cook Development was available to view at the back of the Council Chambers.

#### Recycling Injunction

CAO Pinsent consulted with Stephen Wilson about a legal injunction so the Town of Woodstock would not have to purchase the recycling bins and was advised that it could be difficult because of the legislative authority in place.

### **DEPARTMENTAL REPORTS:**

CAO Pinsent presented Departmental Reports for the month of October.

**MOTION:** Accept Departmental Reports for October 2017 as presented, excluding financial reports and payment of bills. Councillor Sutherland, Deputy Mayor Anderson.

Carried #274-2017

### **FINANCE:**

Councillor Sutherland reviewed the Budget Analysis for October 2017.

**MOTION:** To accept Financial Reports for October 2017 as presented and ratify paid bills in amount of \$1,016,624.53 and approval of payment of unpaid bills in amount of \$197,821.12 to be paid when funds are available for a total of \$1,212,445.65. Councillor Sutherland, Councillor Leonard.

Carried #275-2017

### **CORRESPONDENCE:**

#### 1. Drive the 105

A letter was received from Charles Reynolds requesting financial assistance in developing and maintaining the DriveThe105.com website.

**MOTION:** To refer the request from Charles Reynolds for financial assistance in developing and maintaining the DriveThe105.com website to the Tourism Committee. Councillor Sutherland, Councillor Hogan.

Carried. #276-2017

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### 2. DunRoamin' Stray and Rescue – Request for Assistance

A letter was received from Lorna Demeria, DunRoamin' Stray and Rescue, requesting assistance from the Town of Woodstock in caring for rescued cats and dogs.

**MOTION:** To refer the request for assistance from DunRoamin' Stray and Rescue to the Finance Committee. Councillor Sutherland, Councillor Hogan. Carried. #277-2017

### 3. Christmas Miracle

A letter was received from Jody Foster and Greg Underhill, Chairmen of the Kin Club for Florenceville, advising the annual Christmas Miracle will be on December 3 from noon to 4pm.

### 4. Meduxnekeag River Association

A letter was received from the Meduxnekeag River Association with a signage proposal to the Town of Woodstock from the Meduxnekeag River Association and the Carleton County Historical Society. The proposal is for the design and erection of a visitor-focused sign in Connell Park.

Council has directed CAO Pinsent to meet with George Peabody for more info.

## **NEW BUSINESS:**

### Public Presentation – Mural Proposal

Paul Twyford presented a proposal for a mural in downtown Woodstock. It was requested that the Town of Woodstock contribute \$9,000 for paint and panels to get started.

**MOTION:** To refer the request from the Creek Village Gallery for a \$9,000.00 contribution to the Outdoor Mural Project to the Finance Committee. Councillor Hogan, Councillor Bradbury.

Carried. #278-2017

### Public Presentation – Ribfest

Andrew Garnett and Scott Dunlop made a presentation to Council requesting an infrastructure upgrade (water and power) be considered for the infield area of the racetrack in order for Woodstock Ribfest to grow and to allow other groups, as well as the town, to host or create other events.

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Planning Advisory Committee – November 20, 2017

DAS Voutour presented the report of the Planning Advisory Committee.

**MOTION:** To accept Planning Advisory Committee report for November 20, 2017. Councillor Sutherland, Councillor Bradbury. Carried. #279-2017

### Finance Committee – October 24, 2017

**MOTION:** To accept Finance Committee report for October 24, 2017. Deputy Mayor Anderson, Councillor Bradbury. Carried. #280-2017

### BIA Budget

CAO Pinsent explained that the Province hasn't provided the Tax Base for the BIA. The BIA has decided that they will leave the rate the same as last year at \$0.15 per hundred dollars of assessment.

### Consideration of First and Second Reading

#### Proposed BIA Levy By-Law # L-1.18

### **BY-LAW # L-1.18**

#### A BY-LAW TO IMPOSE A LEVY ON NON-RESIDENTIAL PROPERTY WITHIN THE WOODSTOCK BUSINESS IMPROVEMENT AREA

THE COUNCIL OF THE TOWN OF WOODSTOCK UNDER AUTHORITY VESTED IN IT BY SECTION 3 OF THE BUSINESS IMPROVEMENT AREAS ACT, ENACTS AS FOLLOWS:

1. THIS BY-LAW MAY BE CITED AS A BY-LAW IMPOSING A LEVY ON NON-RESIDENTIAL PROPERTY WITH IN THAT AREA OF THE TOWN OF WOODSTOCK REFERRED TO AS THE "BUSINESS IMPROVEMENT AREA".
2. A LEVY OF .15 (FIFTEEN CENTS) FOR EACH \$100.00 (ONE HUNDRED DOLLARS) OF ASSESSED VALUE IS ESTABLISHED FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31, 2018.

**MOTION:** First reading in its entirety, By-Law # L-1.18, a By-Law to impose a levy on non-residential property within the Woodstock Business Improvement area. Councillor Blackburn, Councillor Bradbury. Carried #281-2017

**MOTION:** Second reading by title, By-Law # L-1.18, a By-Law to impose a levy on non-residential property within the Woodstock Business Improvement area. Councillor Leonard, Councillor Bradbury. Carried #282-2017

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NEXT MEETING DATE: December 18, 2017 at 7pm - Town Hall.

**MOTION:** Move to Committee Of The Whole, Councillor Sutherland, Councillor Bradbury.

Carried. #283-2017

**MOTION:** Resume Regular Session, Councillor Leonard, Councillor Bradbury.

Carried. #284-2017

**MOTION:** To approve the amendment of the CAO Advisory Contract. Councillor Sutherland, Councillor Bradbury.

Carried. #285-2017

**MOTION:** To appoint Ken Harding as the Airport Liaison for the Town of Woodstock . Councillor Sutherland, Councillor Bradbury.

Carried.

#286-2017

**MOTION:** To appoint Ken Harding as a Trustee of the Aida Flemming Estate for the Town of Woodstock. Councillor Sutherland, Councillor Bradbury.

Carried. #287-2017

**MOTION:** Adjournment. Councillor Blackburn, Deputy Mayor Anderson.

Carried. #288-2017

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Arthur Slipp, Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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### **COMMITTEE OF THE WHOLE**

The following matters were discussed:

- Legal Issues.
- Personnel.

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services