

Town of Woodstock

Regular Council Meeting
December 17, 2018 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Theresa Blackburn, Councillor Catherine Sutherland, Councillor George Leonard, Councillor Bill Hogan, Councillor Jeff Bradbury.

Staff: CAO John Pinsent, DAS Ann Marie Voutour, Mandy Hamilton, Chief Mitch MacMillan, Cpl. Jeff Matthews, Cst. Whalen Brown

Media: The Bugle

CALL TO ORDER: Mayor Arthur Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

Deputy Mayor Amy Anderson attended the Santa Clause Parade on December 1st.

Mayor Slipp attended the Royal Canadian Legion Veterans Dinner on December 2nd.

The Town of Woodstock Board Member and Volunteer Christmas Social was held at the AYR Motor Centre on December 7th.

The Farmer's Market hosted a "Breakfast with Santa" event on December 8th.

A Family Christmas Dinner for the Fire Department Volunteers was held on December 9th.

The Town of Woodstock Staff Christmas Social was held at the AYR Motor Centre on December 14th.

The 318 Royal Canadian Army Cadet Corp hosted a Christmas Dinner and Dance at the Royal Canadian Legion on December 15th.

An open invitation was made to the residents of the Town of Woodstock to attend the Mayor's Levee at the Connell House on January 1st 2019.

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APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Leonard, Councillor Bradbury.

Carried. #291-2018

APPROVAL OF MINUTES:

MOTION: Approval of Minutes, November 26th 2018, as distributed. Councillor Sutherland, Councillor Bradbury.

Carried. #292-2018

BUSINESS ARISING FROM MINUTES:

Smoke Free Places Act Complaint – CAO Pinsent provided Council with an update on the follow-up regarding a concern involving smoking within a public building.

DEPARTMENTAL REPORTS:

MOTION: To accept Departmental Reports for November 2018 as presented, excluding Financial Report and payment of bills. Councillor Sutherland, Councillor Bradbury.

Carried #293-2018

FINANCE:

Councillor Sutherland reviewed the Financial Reports for November 2018.

MOTION: To accept Financial Reports for November 2018 as presented. Councillor Sutherland, Councillor Leonard.

Carried #294-2018

NEW BUSINESS:

Ratify Police Promotions

Chief MacMillan presented a report of recommended promotions within the Woodstock Police Force.

MOTION: To ratify the police promotions within the Woodstock Police Force as presented by Chief MacMillan. Councillor Hogan, Councillor Bradbury.

Carried #295-2018

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Reserve Transfers for 2018

MOTION: To transfer \$11,000 from Utility Operating Fund to Utility Capital Reserve Fund for Wastewater Treatment Plant (to reserve funds for future capital costs for the Waste Water Treatment Plant). Councillor Leonard, Councillor Bradbury. Carried #296-2018

Amendment of 2018 Reserve Motion

MOTION: To rescind Motion #278-2018. Councillor Sutherland, Councillor Bradbury. Carried #297-2018

MOTION: To transfer \$43,000 from General Capital Reserve Fund to General Capital Fund. Councillor Sutherland, Councillor Bradbury. Carried #298-2018

Finance Committee Meeting – December 11th, 2018

CAO John Pinsent presented the report of the Finance Committee:

- Revenues from the province (Tax Warrant and Unconditional Grant) have increased from 2018;
- AMANB conference sponsorship in June 2018 – It was supported that the AMANB conference be sponsored by the ToW to the amount of \$5,000;
- The other sponsorships, although there was general agreement, would be formally approved in January;
- The unfunded liability will not be funded as in previous years but would be managed through management decisions, starting in 2019. The CAO will provide further options in 2019.
- Revenue at the AMC has not met expectations in 2018. More realistic expectations are included in Budget 2019;
- Animal Control would be managed differently in 2019 with agreements to be put in place with local animal shelters;
- Waste Management budget has been increased, recognizing that some fees have increased and there will be a second “clean-up” scheduled in 2019;
- From presentation and management perspective, Recreation will include Parks and Recreation and will include the maintenance of outdoor grounds, including playgrounds. Tourism will include a cultural aspect and manage sponsorships in the ToW;
- The water discount is to be eliminated and in FY 2019 only, those funds will be allocated to the acquisition of software and hardware to facilitate on line billing and collection;
- Workers Compensation has increased which has increased employer costs;
- Change to the Fire budget is a result of allocating funds to the Operating budget versus the Capital budget. Overall budget for the running the fire department has not increased materially;

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- The budget for planning will remain as it has in the past and will be used for potential joint projects with the CoC or the BIA;
- Capital Budget was agreed to with the one exception, that we forgo the additional police cruiser in 2019 and use those funds for additional paving; and
- Budget for paving and sidewalks was reviewed with the awareness that future work may be required on Helen Street, to be determined in 2019.

It was recommended that:

- The water charges be increased by 10%;
- The early payment discount for Water and Sewer charges be eliminated; and

No tax increase in 2019

MOTION: To accept the Finance Committee Report for December 11th, 2018. Councillor Sutherland, Councillor Leonard. Carried #299-2018

Planning Advisory Committee – December 17th, 2018

DAS Voutour presented of the report of the Planning Advisory Committee.

Council chose not to take action on the request for rezoning of a portion of PID 10280162.

MOTION: To accept the Planning Advisory Committee Report for December 17th, 2018 as presented. Councillor Leonard, Councillor Bradbury. Carried #300-2018

Consideration of Third Reading and Enactment of Proposed BIA Levy By-Law # L-1.19

MOTION: Third reading by title, By-Law # L-1.19, a By-Law to impose a levy on non-residential property within the Woodstock Business Improvement area. Councillor Sutherland, Councillor Bradbury. Carried #301-2018

2019 General Utility and Capital Fund Budgets

The General and Utility Budget was presented by CAO Pinsent and Councillor Sutherland.

General Fund:

Councillor Sutherland noted that there will not be a tax increase for 2019.

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Utility Fund:

In reviewing the Utility budget Councillor Sutherland noted that there will be a 10% increase in the Water rates for 2019 as well as the discontinuation of the early payment 5% discount.

Long-term debt for Rotary and Capital Project:

CAO Pinsent stated that revenues will be collected to offset the Rotary loan over the next three years.

MOTION: The sum of \$9,842,032 be the total operating budget of the Municipality, that the sum of \$7,238,514 be the Warrant of the Municipality for the ensuing year, and that the tax rates for the Local Government be \$1.43 (Inside), \$1.38 (Outside) and \$1.38 (Industrial Park). The Council orders and directs the levying by the Minister of Environment and Local Government of said amount of real property liable to taxation under the Assessment Act within the Local Government of Woodstock. Councillor Sutherland, Councillor Leonard.

Carried #302-2018

MOTION: That pursuant to paragraph 117(4) of the Local Governance Act, the total budget for the Water / Sewer Utility for the ensuing year would consist of total revenues of \$1,444,000, and total expenditures of \$1,444,000. Councillor Sutherland, Councillor Bradbury.

Carried #303-2018

Mayor Slipp commented on the importance of the Second Water Source Project.

NEXT MEETING DATE: Monday, January 14th, 2019 at 7pm - Town Hall.

MOTION: Adjournment. Councillor Sutherland, Councillor Blackburn. Carried #304-2018

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

There was no meeting of the Committee of the Whole.

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services