

# **Town of Woodstock**

Regular Council Meeting  
August 26<sup>th</sup>, 2019 @ 7pm

## **ATTENDANCE:**

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Bill Hogan, Councillor Catherine Sutherland, Councillor Theresa Blackburn, Councillor Jeff Bradbury

Staff: Acting CAO Andrew Garnett, DAS Ann Marie Voutour, Kelly Foster-Hallett, Tobi Pirie, Mandy Hamilton

Media: Bugle Observer

**CALL TO ORDER:** Mayor Slipp

## **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and commented on community events.

A Public Library consultation was held at the Best Western for the regional library board to discuss changes and improvements to library services.

The UMNB Board of Directors met at the AYR Motor Centre this past weekend. A thank you was extended to the staff and department heads who prepared for the reception.

A thank you was extended to all volunteers and employees of the Recreation Department who continue to offer inclusive activities and programs for members of the community.

## **APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Councillor Sutherland, Councillor Bradbury.

Carried. #225-2019

## **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes of July 22<sup>nd</sup>, 2019. Councillor Sutherland, Councillor Bradbury.

Carried. #226-2019

**MOTION:** Approval of Minutes of August 14<sup>th</sup>, 2019. Councillor Sutherland, Councillor Bradbury.

Carried. #227-2019

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## **BUSINESS ARISING FROM THE MINUTES:**

Helen Street Walkway – Acting CAO Garnett provided an update on the latest plan for the Helen Street walkway.

**MOTION:** To proceed with the five-foot asphalt and sod strip placement along Helen Street.  
Councillor Hogan, Councillor Leonard. Carried. #228-2019

Acting CAO Garnett was instructed to send a memo about the delay in the project start date to the individuals actively corresponding on the issue.

## **CAO UPDATE:**

Drilling at Wellsite – Acting CAO Garnett provided an update on the status of the Wellfield project. Contractors have been contacted and permits have been submitted. Approval for continuation of the project should be determined within the upcoming month.

## **CORRESPONDENCE:**

### **Martin Rental Properties Inc – Rezoning 110 Elm Street**

A letter was received from Mike Martin (Martin Rental Properties Inc) requesting rezoning of 110 Elm Street to accommodate a 14-unit apartment building.

**MOTION:** To refer the request from Martin Rental Properties Inc to rezone 110 Elm Street, PID 10284784, to the Planning Advisory Committee. Deputy Mayor Anderson, Councillor Bradbury.  
Carried. #229-2019

### **Manon Albert – Take Back the Night**

A letter was received from Manon Albert, Woodstock Caring Communities Committee, requesting permission to hold their annual Take Back the Night March on September 20<sup>th</sup>, 2019 using a designated route with accompaniment of the Woodstock Police Force.

This request was approved by Council.

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Acting CAO Garnett was directed to ensure police escorts are available for the march.

## **DEPARTMENTAL REPORTS:**

Tobi Pirie – Director of Tourism

- A new guide for Woodstock is being developed for 2020.
- Sign-ups for the newsletter and website notifications are being encouraged, as well as contribute to the online event calendar.
- Olympian Carolyn Ouelette is hosting a 3-day camp at the AYR Motor Centre beginning on August 27<sup>th</sup>.
- Taking suggestions for 25 ideas for Fall activities in Woodstock.

Kelly Foster-Hallett – Director of Recreation

- September 13<sup>th</sup> is projected date of completion for the Accessible Washroom.
- Pool shut-down will be Sept 3<sup>rd</sup> – 23<sup>rd</sup>.
- There is currently a full-time staff shortage at the pool.
- The payment centre at AYR Motor Centre has opened and will be taking water bill payments.
- Registration Night is September 11<sup>th</sup>.

Andrew Garnett – Acting CAO / Director of Public Works

- Fire department is quite busy.
- Shawn Kimball will be Community Liaison Officer in September.
- Repainting of the street lines in busier areas of town will be done again before winter.
- The designated highway work is expected to begin within the next 3-4 days.
- Maintenance and improvements to the pathway along the river was discussed.

**MOTION:** Refer the maintenance and improvements to the pathway along the river to the Recreation and Community Services Committee. Councillor Bradbury, Deputy Mayor Anderson.

Carried #230-2019

**MOTION:** Accept the departmental reports for August 2019, as presented. Councillor Leonard, Councillor Bradbury.

Carried #231-2019

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### FINANCE:

Councillor Sutherland reviewed the Financial Reports for July 2019. A request for the status of the department head budgeted priorities was made.

**MOTION:** To accept Departmental and Financial Reports for July 2019 as presented. Councillor Sutherland, Councillor Bradbury. Carried #232-2019

### NEW BUSINESS:

Results of the Public Presentation  
for Proposed Rezoning of  
132 Broadway Street

DAS Voutour advised that there have been no submissions received for or against the proposed rezoning.

**MOTION:** To set the Public Hearing date for the rezoning of 132 Broadway Street, PID 10115780, for September 23<sup>rd</sup>, 2019. Councillor Sutherland, Councillor Bradbury. Carried. #233-2019

### Proclamation – Prostate Cancer Awareness Month

**WHEREAS**, prostate cancer is the most common cancer among Canadian men; and  
**WHEREAS**, 1 in 7 Canadian men will be diagnosed with the disease; and  
**WHEREAS**, an estimated average of 11 Canadian men die from prostate cancer every day; and  
**WHEREAS**, the survival rate for prostate cancer is nearly 100 per cent when detected early, but 3 of 4 men will die when found late; and  
**WHEREAS**, black men and those with a family history of the disease are at a greater risk; and  
**WHEREAS**, since Prostate Cancer Canada was formed in 1994, the death rate has been cut in half; and  
**WHEREAS**, awareness and conversations about prostate cancer can lead to screening and early detection that saves lives, and  
**WHEREAS**, the Town of Woodstock supports Prostate Cancer Canada and everyone committed to raising awareness about prostate cancer;  
**THEREFORE**, I, Mayor Slipp, on behalf of Woodstock Town Council, do hereby proclaim **September 2019 as Prostate Cancer Awareness Month** in the Town of Woodstock.

**MOTION:** To adopt the proclamation and proclaim September 2019 Prostate Cancer Awareness month in Woodstock, New Brunswick. Councillor Leonard, Councillor Bradbury.

Carried. #234-2019

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### **Report of the Tourism Committee – July 23<sup>rd</sup>, 2019**

Acting CAO Garnett read the minutes of the Tourism Committee of July 23<sup>rd</sup>, 2019.

**MOTION:** To accept the report of the Tourism Committee of July 23<sup>rd</sup>, 2019, as presented.  
Councillor Leonard, Councillor Bradbury. Carried. #235-2019

### **Economic Development Committee – August 6<sup>th</sup>, 2019**

Acting CAO Garnett read the minutes of the Economic Development meeting from August 6<sup>th</sup>, 2019.

Council discussed the importance of a reforestation plan for the area and potentially implementing this as a standard requirement within the Municipal Plan.

**MOTION:** To accept the report of the Economic Development Committee of August 6<sup>th</sup>, 2019.  
Councillor Hogan, Councillor Bradbury. Carried. #236-2019

### **Planning Advisory Committee – August 19<sup>th</sup>, 2019**

Acting CAO Garnett read the minutes of the Planning Advisory Committee meeting from August 19<sup>th</sup>, 2019.

**MOTION:** Initiate the rezoning of Jones Street Lot 19-02, a portion of PID 10074821, from RM - Residential Mixed to R3 – Multiple Residential. Deputy Mayor Anderson, Councillor Bradbury.  
Carried. #237-2019

Consideration of affordable and student housing was discussed and the subdivision plan will be distributed to Mayor and Council.

**MOTION:** To accept the report of the Planning Advisory Committee of August 19<sup>th</sup>, 2019.  
Councillor Leonard, Councillor Bradbury. Carried. #238-2019

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### **Recreation and Community Services Committee – August 20<sup>th</sup>, 2019**

Acting CAO Garnett read the minutes of the Recreation and Community Services Committee meeting for August 20<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Recreation and Community Services Committee of August 20<sup>th</sup>, 2019. Councillor Blackburn, Councillor Bradbury. Carried. #239-2019

### **Finance Committee – August 20<sup>th</sup>, 2019**

Acting CAO Garnett read the minutes of the Finance Committee meeting for August 20<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Finance Committee of August 20<sup>th</sup>, 2019. Councillor Sutherland, Councillor Bradbury. Carried. #240-2019

### **Public Works and Water and Sewer Committee – August 20<sup>th</sup>, 2019**

Acting CAO Garnett read the minutes of the Public Works and Water and Sewer Committee meeting for August 20<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Public Works and Water and Sewer Committee of August 20<sup>th</sup>, 2019. Councillor Hogan, Councillor Bradbury. Carried. #241-2019

### **Report of the Tourism Committee – August 21<sup>st</sup>, 2019**

Acting CAO Garnett read the minutes of the Tourism Committee of August 21<sup>st</sup>, 2019.

**MOTION:** To accept the report of the Tourism Committee of August 21<sup>st</sup>, 2019, as presented. Councillor Blackburn, Councillor Bradbury. Carried. #242-2019

NEXT MEETING DATE: September 9<sup>th</sup>, 2019 at 7pm - Town Hall.

**MOTION:** Move to Committee of The Whole, Councillor Leonard, Councillor Bradbury. Carried. #243-2019

**MOTION:** Resume Regular Session. Councillor Hogan, Councillor Bradbury. Carried. #244-2019

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**MOTION:** To appoint Gary Forward as Woodstock Chief of Police according to Section 11 of the Police Act, effective September 3, 2019. Councillor Sutherland, Councillor Bradbury.

Carried. #245-2019

**MOTION:** Under section 16(1) of the Community Planning Act to appoint Andrew Garnett Development Officer effective August 27, 2019. Councillor Sutherland, Councillor Bradbury.

Carried. #246-2019

**MOTION:** Adjournment. Councillor Sutherland, Councillor Bradbury

Carried. #247-2019

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Arthur Slipp, Deputy Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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## **COMMITTEE OF THE WHOLE**

The following matters were discussed at the Committee of the Whole:

- Personnel matters

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services