

# **Town of Woodstock**

Regular Council Meeting  
September 23<sup>rd</sup>, 2019 @ 7pm

## **ATTENDANCE:**

Council: Mayor Arthur Slipp, Councillor George Leonard, Councillor Bill Hogan, Councillor Catherine Sutherland, Councillor Theresa Blackburn, Councillor Jeff Bradbury

Staff: Acting CAO Andrew Garnett, DAS Ann Marie Voutour, Kelly Foster-Hallett, Mandy Hamilton, Police Chief Gary Forward, Mitch MacMillan, Fire Chief Harold MacLellan, members of the Woodstock Police Force

Regrets: Deputy Mayor Amy Anderson

Media: Bugle Observer

**CALL TO ORDER:** Mayor Slipp

## **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and commented on community events.

The Regional Service Commission budget for the upcoming year has been distributed to council for review and the draft is available on the RSC website.

On September 20<sup>th</sup>, Deputy Mayor Amy Anderson represented the Town at the Take Back the Night march.

On September 28<sup>th</sup> the 89<sup>th</sup> Field Battery is doing public demonstration with an equipment display and training at 11:30am. Members of the public and council are invited to attend.

On September 29<sup>th</sup>, St. Luke's Anglican Church is having a First Responder's Appreciation Service and Lunch starting 10:30am.

The Union of Municipalities of New Brunswick Annual Conference is being held in Fredericton from October 4<sup>th</sup>-6<sup>th</sup>.

The NBCC First Nations will hold the Sisters in Spirit Vigil on October 4<sup>th</sup> from 12:30-1:30pm.

There will be an NB Symphony Concert at the Baptist Church in the evening of October 4<sup>th</sup>.

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Scarecrows on the Loose will be held on October 5<sup>th</sup>.

Next meeting of council will be held on October 15<sup>th</sup>.

A candidate debate for Tobique-Mactaquac will be held in the Gallery Room at the AYR Motor Centre on September 24<sup>th</sup> at 7pm. All candidates have committed to being present and it is open to the public.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Councillor Leonard, Councillor Bradbury.

Carried. #259-2019

**PRESENTATION AND INTRODUCTION:**

Mitch MacMillan was presented with a plaque and thanked for his service as the Chief of Police over his recent term.

Chief Forward was welcomed to the position as Chief of Police and addressed Mayor and Council.

**APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes of September 9<sup>th</sup>, 2019. Councillor Sutherland, Councillor Bradbury.

Carried. #260-2019

**BUSINESS ARISING FROM THE MINUTES:**

There is no business arising from the minutes.

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**CAO UPDATE:**

TD Tree Days – The event was held on September 19<sup>th</sup> at 4pm. Sixty trees were planted along the walking path, ball fields, and in Connell Park. Approximately twenty volunteers took part.

Wellfield project – An update on the status of the project is expected this week.

**CORRESPONDENCE:**

G. Peter Hyslop – Symphony New Brunswick Inc.

A letter was received from G. Peter Hyslop requesting a \$500 sponsorship to assist in paying for the costs of a New Brunswick Symphony Orchestra concert being held in the Baptist Church on October 4<sup>th</sup>.

Mayor Slipp stated that the funding for sponsorships has been expended for this calendar year.

**DEPARTMENTAL REPORTS:**

Harold McLellan – Chief of Fire Department

- The Fire Department will not be able to attend St. Luke's Appreciation event, they will be at the Hazardous Waste program.
- 162 calls have been logged so far this year.
- The Fire Department will be touring the new FedEx building tomorrow night for emergency preparedness.
- There have been many Touch-a-Truck events this year, with one taking place this Saturday.
- A meeting with MetalFab regarding the new fire truck.
- A tentative date has been set for the Scott FireFit Challenge in Centreville.
- The bell from Connell Park is in the hands of the Woodstock Fire Department and a plaque is being made before it is relocated.

Kelly Foster-Hallett – Director of Recreation

- The Connell Park Accessible Washroom will be completed over the next two weeks.
- The indoor pool schedule is very busy and staffing is important in maintaining that service.

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- There is an issue with the sand filters. They were purchased in 1995 and at are the end of their lifespan.
- The pool reopened today after the annual maintenance period.
- A non-traditional sports program featuring archery has started. Dance and curling programs may be offered later in the year.

Gary Forward – Chief of Police

- Chief Forward and available members of the police force will be attending the St. Luke's Appreciation Service on Sunday.
- Cst. Shawn Kimball is the Community Resource Officer and is learning the duties and responsibilities of the role. The expectations for the position will be included in the education component of the strategic plan.
- NBCC has requested that the Woodstock Police Force work with them on their emergency plan.
- The development of the strategic plan will allow the establishment of any priorities, concerns, and building ideas around the next steps. The officers will meet during the second week of October to discuss potential projects and objectives.

Andrew Garnett – Director of Public Works

- Watching the budget, 10% over on transportation.
- The timing of winter plowing will impact the budget.

**MOTION:** Accept the departmental reports for September 2019, as presented. Councillor Leonard, Councillor Bradbury. Carried #261-2019

**FINANCE:**

Councillor Sutherland reviewed the Financial Reports for August 2019.

The public works budget and telephone service expenses were discussed.

**MOTION:** To accept Departmental and Financial Reports for August 2019 as presented. Councillor Sutherland, Councillor Leonard. Carried #262-2019

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**NEW BUSINESS:**

Emergency Repair

Director Kelly Foster provided an update on the status of the sand filters at the AYR Motor Centre and potential solutions.

Council discussed the practicality of outsourcing for more than one quote and determined it wasn't practical.

The budget was reviewed in order to re-allocate funds for the purchase.

**MOTION:** To approve the purchase of the two sand filters from the quote provided for the pool at the AYR Motor Centre. Councillor Sutherland, Councillor Blackburn. Carried #263-2019

Public Presentation for  
Rezoning of Jones Street – TK Cook  
PID 10074821 from RM – Residential Mixed to  
R3 – Multiple Residential

DAS Voutour advised that there have been no submissions received for or against the proposed rezoning.

Consideration of Third Reading  
of Proposed By-law Z-301-40  
PID 10115780 – 132 Broadway

**MOTION:** Third reading by title. By-Law No. Z-301-40, a By-Law to amend By-Law Z-301, A Zoning By-Law for the purpose of rezoning PID 10115780 – 132 Broadway Street from "R1" Single Family Residential to "R2" Single, Two Family and Multiple Residential. Councillor Bradbury, Councillor Leonard. Carried. #264-2019

Review of Bylaw R-303: Subdivision Bylaw

Council received a copy of the suggested changes to the Subdivision Bylaw for review before consideration of the first and second reading of the proposed bylaw at the next council session.

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Report of the Finance Committee – September 10<sup>th</sup>, 2019

Acting CAO Garnett presented the minutes of the Finance Committee meeting of September 10<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Finance Committee of September 10<sup>th</sup>, 2019, as presented.  
Councillor Sutherland, Councillor Bradbury. Carried. #265-2019

Report of the Protective Services Committee – September 11<sup>th</sup>, 2019

Acting CAO Garnett presented the minutes of the Protective Services Committee meeting of September 11<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Protective Services Committee of September 11<sup>th</sup>, 2019.  
Councillor Leonard, Councillor Bradbury. Carried. #266-2019

Planning Advisory Committee – September 16<sup>th</sup>, 2019

Acting CAO Garnett presented the minutes of the Planning Advisory Committee meeting from September 16<sup>th</sup>, 2019.

**MOTION:** To Initiate the rezoning of 110 Elm Street PID 10284784 from R1 – Single Family Residential to R3 – Multiple Residential. Councillor Blackburn, Councillor Bradbury.  
Carried. #267-2019

**MOTION:** To accept the report of the Planning Advisory Committee of September 16<sup>th</sup>, 2019.  
Councillor Sutherland, Councillor Bradbury. Carried. #268-2019

Recreation and Community Services Committee –September 17<sup>th</sup>, 2019

Acting CAO Garnett presented the minutes of the Recreation and Community Services Committee meeting from September 17<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Recreation and Community Services Committee of September 17<sup>th</sup>, 2019. Councillor Leonard, Councillor Bradbury. Carried. #269-2019

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Public Works and Water and Sewer Committee – September 18<sup>th</sup>, 2019

Acting CAO Garnett presented the minutes of the Public Works and Water and Sewer Committee meeting for September 18<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Public Works and Water and Sewer Committee of September 18<sup>th</sup>, 2019. Councillor Hogan, Councillor Bradbury. Carried. #270-2019

Report of the Tourism Committee – September 18<sup>th</sup>, 2019

Acting CAO Garnett presented the minutes of the Tourism Committee of September 18<sup>th</sup>, 2019.

**MOTION:** To accept the report of the Tourism Committee of September 18<sup>th</sup>, 2019, as presented. Councillor Sutherland, Councillor Bradbury. Carried. #271-2019

NEXT MEETING DATE: October 15<sup>th</sup>, 2019 at 7pm - Town Hall.

**MOTION:** Move to Committee of The Whole, Councillor Leonard, Councillor Bradbury. Carried. #272-2019

**MOTION:** Resume Regular Session. Councillor Hogan, Councillor Bradbury. Carried. #273-2019

**MOTION:** Adjournment. Councillor Sutherland, Councillor Bradbury Carried. #274-2019

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Arthur Slipp, Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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**COMMITTEE OF THE WHOLE**

The following matters were discussed at the Committee of the Whole:

- Personnel matters
- Legal matters

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services