

# **Town of Woodstock**

Regular Council Meeting  
August 27<sup>th</sup>, 2018 @ 7pm

## **ATTENDANCE:**

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Theresa Blackburn, Councillor Catherine Sutherland, Councillor George Leonard, Councillor Bill Hogan.

Staff: CAO John Pinsent, DAS Ann Marie Voutour, Mandy Hamilton, Kelly Foster, Mitch MacMillan, Tobi Pirie, Andrew Garnett, Cheryl Drost, Ricky Nicholson

Others: David O'Brien, Frances Brogan

Media: Bugle/Observer

**ABSENT:** Councillor Jeff Bradbury

**CALL TO ORDER:** Mayor Arthur Slipp

## **OPENING REMARKS:**

Mayor Slipp welcomed those in attendance and commented on community events.

The volunteers who assisted during Old Home Week and other summer events were thanked for their hard work in making those events a success.

Woodstock Fire Department was thanked for the impressive fireworks display.

The Woodstock High School Theatre hosted a Gospel Concert and Country Music Concert tribute to Donnie Cluff.

Woodstock Police Force set up a book of remembrance after the tragedy in the City of Fredericton.

Fall activities are beginning in September.

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## **APPROVAL OF AGENDA:**

**MOTION:** Approval of agenda. Councillor Leonard, Councillor Blackburn.

Carried. #185-2018

## **APPROVAL OF MINUTES:**

**MOTION:** Approval of Minutes, July 24, 2018, as distributed. Councillor Sutherland, Councillor Leonard.

Carried. #186-2018

**MOTION:** Approval of Minutes, July 17, 2018 as distributed. Councillor Sutherland, Councillor Blackburn.

Carried. #187-2018

**MOTION:** Approval of Minutes, August 2, 2018 with the change that Councillor Hogan was not in attendance. Councillor Sutherland, Councillor Leonard.

Carried. #188-2018

## **BUSINESS ARISING FROM MINUTES:**

Bridge use for Bras Across the Bridge – CAO Pinsent noted that the Department of Transportation and Infrastructure has granted approval for CJ104's request to use the downtown bridge for their Breast Cancer awareness campaign in October.

## **CAO REPORT:**

CAO Pinsent provided an update on the following items:

The Upper Woodstock Train Bridge span replacement.

The Second Water Source Project.

Mid-Year Budget Review and Planning Process for 2019.

Chapel Street Park conclusion for 2018.

Library Windows.

PAC Memberships.

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**DEPARTMENTAL REPORTS:** The Department Heads presented their Departmental Reports for the month of July 2018.

**MOTION:** To accept Departmental Reports for July 2018 as presented, excluding Financial Report and payment of bills. Councillor Sutherland, Councillor Blackburn.

Carried #189-2018

## **FINANCE:**

Councillor Sutherland reviewed the Budget Analysis for July 2018.

**MOTION:** To accept Financial Reports for July 2018 as presented and ratify paid bills in amount of \$300,205.02 and approval of payment of unpaid bills in amount of \$203,721.65 to be paid when funds are available for a total of \$503,926.67. Councillor Sutherland, Councillor Leonard.

Carried #190-2018

## **CORRESPONDENCE:**

### 1. Jeff and Mary Beth Rideout – Clearcutting of Trees on Town Property

A letter was received from Jeff and Mary Beth Rideout in regards to the clearcutting of trees on town property on Henry Street.

David O'Brien was invited to comment on the subject.

**MOTION:** To send Darryl Grant a written notice giving 30 days to clean up the town owned property on Henry Street. Councillor Leonard, Councillor Blackburn. Carried #191-2018

### 2. Andrea Anderson – 2<sup>nd</sup> Annual Rebecca Schofield Act of Kindness Day in Woodstock

A letter was received from Andrea Anderson requesting permission to declare and observe September 15<sup>th</sup>, 2018 as the 2<sup>nd</sup> Annual Rebecca Schofield Act of Kindness Day in Woodstock.

**MOTION:** Henceforth recognize September 15<sup>th</sup> as Rebecca Schofield Act of Kindness Day in Woodstock. Councillor Hogan, Councillor Sutherland. Carried #192-2018

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### 3. Manon Albert – Take Back the Night March

A letter was received from Manon Albert, Woodstock Caring Communities Committee, requesting permission to hold their annual march on September 21<sup>st</sup>, 2018 using a designated route with the addition of a float or half-ton truck and accompaniment of the Woodstock Police Force.

**MOTION:** Approve the request to hold the March on the designated route with the condition that CAO Pinsent discuss additional safety measures with Chief of Police. Councillor Sutherland, Deputy Mayor Anderson. Carried #193-2018

### 4. Archie Crawford – Animal Population on Broadway Street

A letter was received from Archie Crawford in regards to animal control issues on Broadway Street.

**MOTION:** To direct CAO Pinsent to meet with the Animal Control Officer to discuss the animal control concerns on Broadway Street presented in the letter from Archie Crawford. Councillor Leonard, Deputy Mayor Anderson. Carried #194-2018

### **NEW BUSINESS:**

Annexation requests from ARC Motel (Canada's Best Value Inn) and  
Howard Johnson Inn to Annex PID#10076610 and PID#10241008

**MOTION:** To refer the request from ARC Motel (Canada's Best Value Inn) and Howard Johnson to annex PID#10076610 and PID#10241008 to the Department of Environment and Local Government. Councillor Sutherland, Councillor Blackburn. Carried #195-2018

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## Consideration of First and Second Reading of Proposed By-Law #P-100 A By-law to Establish a Planning Advisory Committee

**MOTION:** To table the first and second reading of By-law No. P-100, A By-law to Establish a Planning Advisory Committee pending clarification of the term of the PAC member. Deputy Mayor Anderson, Councillor Sutherland. Carried. #196-2018

## Resolution – Capital Borrowing

**MOTION:** Be It Resolved, that the Municipality of the Town of Woodstock submit to the Municipal Capital Borrowing Board an application for authorization to enter into a lease for the following term and amount:

<u>Purpose</u>	<u>Amount</u>	<u>Term</u>
2018 Ford Explorer	\$44,000	4 years

Councillor Sutherland, Deputy Mayor Anderson. Carried. #197-2018

## Public Presentation – Proposed Rezoning From “G” Rural or Greenbelt to “HC” Highway Commercial PID# 10164887 – 232 Houlton Street

The process for rezoning 232 Houlton Street PID# 10164887 was reviewed. The public has 30 days to respond in writing to this proposed rezoning.

## Public Presentation – Proposed Rezoning From “CC” Central Commercial to “R2” One, Two and Multiple Residential PID# 10274686 – 112 Chapel Street

The process for rezoning 112 Chapel Street, PID# 10274686 was reviewed. The public has 30 days to respond in writing to this proposed rezoning.

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Public Presentation – Proposed Rezoning  
From “HC” Highway Commercial to “R3” Multiple Unit Residential  
PID# 10073260 – Eastwood Drive

The process for rezoning Eastwood Drive PID# 10073260 was reviewed. The public has 30 days to respond in writing to this proposed rezoning.

Proclamation – Big Brothers Big Sisters Month

Big Brothers and Big Sisters Month – September

WHEREAS, Big Brothers Big Sisters of Carleton-York is the leading organization providing mentoring programs to children and youth in Carleton-York.

AND WHEREAS the programs offered by Big Brothers Big Sisters of Carleton-York make a difference in the lives of people by providing a friend when one is needed;

AND WHEREAS, Big Brothers Big Sisters requires the support of the community and volunteers in order to make a difference in the lives of young people;

AND WHEREAS, Big Brothers Big Sisters of Carleton-York is an organization deserving of the support of the residents of Carleton-York

Now THEREFORE, I, Arthur Slipp, Mayor of Woodstock, DO HEREBY PROCLAIM September 2018 as Big Brothers Big Sisters Month.

**MOTION:** To adopt the proclamation and proclaim the month of September Big Brothers and Big Sisters Month. Councillor Hogan, Councillor Leonard. Carried #198-2018

Planning Advisory Committee – August 20<sup>th</sup>, 2018

DAS Voutour presented the report of the Planning Advisory Committee.

**MOTION:** To accept Planning Advisory Committee Report. Deputy Mayor Anderson Councillor Leonard. Carried #199-2018

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NEXT MEETING DATE: Monday, September 10<sup>th</sup>, 2018 at 7pm - Town Hall.

**MOTION:** Adjournment. Councillor Sutherland, Councillor Blackburn. Carried. #100-2018

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Arthur Slipp, Mayor

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services

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## **COMMITTEE OF THE WHOLE**

There was no meeting of the Committee of the Whole.

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Ann Marie Voutour, Clerk / Treasurer  
Director of Administrative Services