

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor Jeff Bradbury, Councillor Catherine Sutherland, Councillor George Leonard, Councillor Theresa Blackburn, Councillor Hogan.

Staff: CAO John Pinsent, DAS Ann Marie Voutour, Emily Porter Lawrence, Cheryl Drost, Ricky Nicholson, Kelly Foster, Brent Blackmore, Tobi Pirie

Media: Bugle/Observer

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on community events.

A meeting was held with Horizon Health concerning partnering health care on May 16th.

A meeting with URVH Chief of Staff, Dr. Dornan, David Moore Facilities Manager and Dr. Recruitment Committee on May 22nd.

Regional Services Commission meeting was on May 23rd.

UMNB Zone meeting was hosted on May 24th.

Sanctuary House Campaign Launch and building design was presented on May 25th.

Former Fire Chief, Earle McBride was inducted into the Wall of Flame and Deputy Fire Chief, Harold McLellan received the Presidential Award at the New Brunswick Fire Chief's Association on May 26th.

Alzheimer's walk took place on May 27th.

Annual School Turn Around Awards will be presented on May 31st.

Relay for Life & Ribfest are coming up on June 1st.

Carleton County Health Needs Assessment Consultation Group will meet on June 5th.

WHS Graduation will be held June 21st.

NBCC Graduation will be held June 25th.

Rotary Dinner will be held on June 25th.

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Deputy Mayor Anderson, Councillor Bradbury.

Carried. #121-2018

APPROVAL OF MINUTES:

MOTION: Approval of Minutes, May 14, 2018. Councillor Sutherland, Councillor Bradbury.

Carried. #122-2018

BUSINESS ARISING FROM MINUTES:

No business arising from minutes.

DEPARTMENTAL REPORTS:

The Department Heads presented their Departmental Reports for the month of April 2018. Andrew Garnett was unable to attend.

MOTION: To accept Departmental Reports for April 2018 as presented, excluding Financial Report and payment of bills. Councillor Sutherland, Councillor Bradbury. Carried #123-2018

FINANCE:

Councillor Sutherland reviewed the Budget Analysis for April 2018.

MOTION: To accept Financial Reports for April 2018 as presented and ratify paid bills in amount of \$284,370.14 and approval of payment of unpaid bills in amount of \$227,195.26 to be paid when funds are available for a total of \$511,565.40. Councillor Sutherland, Councillor Bradbury.

Carried #124-2018

CORRESPONDENCE:

Councillor Hogan declared a conflict of interest and left the meeting.

1. **Basketball New Brunswick**

A letter was received from Norman Burry & Lucas Tompkins requesting financial support for a Basketball NB Under 17 Provincial Team.

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

Councillor Hogan returned to the meeting.

2. Dooryard Arts Festival

Deputy Mayor Anderson declared a conflict and left the meeting.

A letter was received from Amy Anderson on behalf of Dooryard Arts Festival. They are requesting permission to close the King Street parking lot on Tuesday, July 11th until Monday, July 16th. They are also requesting that Queen Street be closed from Friday, July 13th till 1:00pm on Saturday, July 14th and a portion of Carleton Street on from 8:00 am – 1:00 pm on Saturday, July 14th. Barricades will also need to be borrowed.

Council agreed to the requests from Dooryard Arts Festival and noted that the businesses affected should be contacted to make them aware.

Deputy Mayor Anderson returned to the meeting.

NEW BUSINESS:

Presentation of the Municipal Plan Vision Sessions – Jim Scott

Jim Scott presented the Municipal Plan Vision Sessions.

It was agreed to discuss this further in committee of the whole in order to determine priorities.

Results of Public Presentation – Proposed Rezoning From G – Rural or Greenbelt to MH - Manufactured Dwelling a portion of PID 10216208 - 191 Charles Street

DAS Voutour advised there have been no submissions received for or against the proposed rezoning.

MOTION: To set the Public Hearing date for the rezoning of PID 10216208, 191 Charles Street for June 26, 2018. Councillor Hogan, Councillor Blackburn.

Carried #125-2018
1 Nay Vote(Sutherland)

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

NBGSAR Memorandum of Understanding

CAO Pinsent reviewed the New Brunswick Ground Search And Rescue Memorandum of Understanding.

MOTION: To ratify the New Brunswick Ground Search And Rescue Memorandum of Understanding. Councillor Sutherland, Councillor Bradbury. Carried #126-2018

Woodstock Ribfest Sign Approval

A letter was received from the Ribfest Committee requesting permission to place small signs around town advertising Ribfest.

MOTION: To approve the sign advertising for Ribfest as per the request of the Ribfest Committee. Councillor Leonard, Deputy Mayor Anderson. Carried #127-2018

Resolution for Asset Management Grant

MOTION: To have Dillon Consulting Limited submit an application for a grant from the Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program for the Town of Woodstock's Capital Asset Management Plan. The Town of Woodstock commits to complete the activities, as listed in the FCM application, including to:

- Examine and confirm existing asset inventory; and
- Develop a GIS database of the Town's infrastructure; and,
- Develop a capital asset management plan document.

Be it further moved that the Town of Woodstock commits to using its own source of revenue in the amount of \$8,342 to cover the remaining 20% of the Capital Asset Management Project costs not funded by the FCM grant. Councillor Sutherland, Councillor Bradbury.

Carried. #128-2018

Planning Advisory Committee – May 22, 2018

DAS Voutour presented the report of the Planning Advisory Committee.

MOTION: To accept Planning Advisory Committee Report. Deputy Mayor Anderson, Councillor Bradbury. Carried #129-2018

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

LP Fisher Library & Thompson Centre Window Project Tender

Window Tender results for the LP Fisher Library & Thompson Centre were distributed and reviewed.

King Construction	\$411,700.00 plus HST
Ultimate Windows	\$145,174.14 plus HST

MOTION: To award the Window Tender to Ultimate Windows in the amount of \$166,950.26 plus HST. Councillor Sutherland, Councillor Bradbury. Carried. #130-2018

Temporary Road Closures / Detours

The following two requests were received for Road Closures:

1. Shriners Parade – Saturday, June 9th, 2:00 pm (WPF engaged)
2. Kids Kilometer Fun Run – Thursday, June 14th, from 10-11 am (WPF engaged)

MOTION: To approve road closures for the Shriner's Parade on Saturday, June 9th and for the Kids Kilometer Fun Run Thursday, June 14th as requested. Councillor Sutherland, Councillor Bradbury. Carried. #131-2018

NEXT MEETING DATE: **Tuesday**, June 26th, 2018 at 7pm - Town Hall.

MOTION: Move to Committee Of The Whole, Councillor Blackburn, Deputy Mayor Anderson. Carried. #132-2018

MOTION: Resume Regular Session, Councillor Leonard, Councillor Sutherland. Carried. #133-2018

MOTION: To approve the addition of a Dental Plan, to be cost shared on a 50 / 50 basis between employer and employee, to the Group Benefits Program with Assumption Life. Councillor Hogan, Councillor Bradbury. Carried. #134-2018

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

MOTION: Adjournment. Councillor Blackburn, Deputy Mayor Anderson. Carried. #135-2018

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

Town of Woodstock

Regular Council Meeting

May 28, 2018 @ 7pm

COMMITTEE OF THE WHOLE

- Legal matters
- Economic Development
- Personnel

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services