

Town of Woodstock

Regular Council Meeting
December 19, 2016 @ 7pm

ATTENDANCE:

Council: Mayor Arthur Slipp, Deputy Mayor Amy Anderson, Councillor George Leonard, Councillor Jeff Bradbury, Councillor Bill Hogan, Councillor Theresa Blackburn, Councillor Catherine Sutherland

Staff: CAO Ken Harding, DAS Ann Marie Voutour

Media: Bugle/Observer

Michael McCartney, Conrad Anderson, Ryan Albright, Sam Arnold and Keith Helmuth

CALL TO ORDER: Mayor Slipp

OPENING REMARKS:

Mayor Slipp welcomed those in attendance and commented on the following community events.

Harvest House Woodstock is the recipient of the AVIVA Community Fund where they will receive up to \$50,000 for building renovations for a temporary shelter.

Mayor's Levee will be held on January 1 from 2 – 4 at Connell House, certificates of recognition for 6 recipients will begin at 2:30.

APPROVAL OF AGENDA:

MOTION: Approval of agenda. Councillor Sutherland, Councillor Bradbury.

Carried. #270-2016

APPROVAL OF MINUTES:

MOTION: Approval of Minutes, November 28, 2016 as distributed. Councillor Sutherland, Councillor Bradbury.

Carried. #271-2016

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BUSINESS ARISING FROM MINUTES:

CAO, nothing to report from the minutes

DEPARTMENTAL REPORTS:

CAO Harding presented Departmental Reports for the month of November.

MOTION: Accept Departmental Reports for November 2016 as presented, excluding Financial Report and payment of bills. Councillor Sutherland, Councillor Bradbury.

Carried #272-2016

FINANCE:

The Financial Reports for November 2016 were presented and reviewed.

MOTION: To accept Financial Reports for November 2016 as presented and ratify paid bills in amount of \$356,849.04 and approval of payment of unpaid bills in amount of \$300,710.30 to be paid when funds are available for a total of \$657,559.34. Councillor Sutherland, Councillor Bradbury.

Carried #273-2016

CORRESPONDENCE:

1. Triple C Synchro – User Fee Concerns

A letter was received from Margaret McGuire, Triple C Synchro, outlining concerns this group has with the user fees being charged to swimmers who live outside the town..

MOTION: To refer the request Recreation and Community Services Committee. Deputy Mayor Anderson, Councillor Bradbury.

Carried. #274-2016

1 Nay Vote

2. Covered Bridge Potato Chip Company

A letter was received from Covered Bridge Potato Chip Company requesting Council to extend their contract for dumping effluent in the Town of Woodstock's waste water treatment plant.

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MOTION: To receive and file the letter from Covered Bridge Potato Chip Company looking for Council to extend their contract for dumping effluent in the Town of Woodstock's waste water treatment plant. Councillor Sutherland, Councillor Bradbury. Carried. #275-2016

3. TK Cook Properties – Request for Sidewalk

A letter was received TK Cook Properties requesting that a sidewalk be installed along Woodside Street and continue along Deakin to the rear entrance of Carleton Mall.

MOTION: To refer the request from TK Cook Properties to install a sidewalk along Woodside Street and continue along Deakin to the rear entrance of Carleton Mall to the Public Works Committee. Councillor Leonard, Councillor Bradbury. Carried. #276-2016

4. Timothy Cook Construction Ltd. – Request for Rezoning

A letter was received from Timothy Cook Construction Ltd requesting rezoning property located at PID 10242246 from HC, Highway Commercial to R1, Single Family Residential .

MOTION: To refer the request from Timothy Cook Construction Ltd to rezone property located at PID 10242246 from HC, Highway Commercial to R1, Single Family Residential to the Planning Advisory Committee. Deputy Mayor Anderson, Councillor Bradbury. Carried. #277-2016

5. Transition Town Woodstock – Traffic Calming

A letter was received from Keith Helmuth, Transition Town Woodstock, to express concerns and make requests with respect to Traffic Calming on Connell Street.

MOTION: To refer the concerns and requests for traffic calming on Connell Street from Transition Town Woodstock to the Protective Services Committee. Council Sutherland, Councillor Hogan. Carried. #278-2016

NEW BUSINESS:

Planning Advisory Committee – December 19, 2016

DAS Voutour presented the report of the Planning Advisory Committee.

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MOTION: To request that the Planning Advisory Committee revisit the variance for hours of operation at 844 Main Street, Lucky Larry's Lounge. Councillor Sutherland, Councillor Bradbury. Carried. #279-2016

MOTION: To accept the report of the Planning Advisory Committee on December 19, 2016. Deputy Mayor Anderson, Councillor Sutherland. Carried. #280-2016

Consideration of Third Reading Proposed BIA Levy By-Law # L-1.17

MOTION: Third reading by title, By-Law # L-1.17, a By-Law to impose a levy on non-residential property within the Woodstock Business Improvement area. The levy shall be in the amount of \$22,657 at the rate of \$0.15 / \$100 of Assessment and the Council hereby directs and orders the Minister of Environment and Local Government of levy the said amount pursuant to provisions of the Business Improvement Area Act.. Councillor Sutherland, Councillor Bradbury. Carried. #281-2016

Public Presentation 809 Main Street – PID 10108066

CAO Harding distributed a map of the proposed rezoning. The process for rezoning 809 Main Street was reviewed. The public has 30 days to respond in writing to this proposed rezoning.

2017 General Utility and Capital Fund Budgets

The General and Utility Budget was presented by CAO Harding and Councillor Sutherland.

General Fund:

Councillor Sutherland noted that there would be a 1 cent property tax increase for 2017. The last increase was 9 years ago.

Utility Fund

In reviewing the Utility budget Councillor Sutherland highlighted the need to increase the revenue for the water rates by 6 percent and the sewer rates by 8 percent. The increase for

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water rates is necessary to fund the exploration of the second water source and the sewer increase is required in order to fund expenditure increases.

CAO Harding commented on the general and utility budgets and announced that there would be a consulting expense in 2017 in order to recruit a replacement CAO for the Town of Woodstock since CAO Harding will be retiring in June of 2017.

MOTION: The Municipality of Woodstock RESOLVES that the sum of \$9,540,688 be the total operating budget of the Municipality, that the sum of \$7,219,555 be the Warrant of the Municipality for the ensuing year, and that the tax rates for the Municipality be \$1.43 (Inside), \$1.38 (Outside) and \$1.38 (Industrial Park). The Council orders and directs the levying by the Minister of Environment and Local Government of said amount of real property liable to taxation under the Assessment Act within the Municipality of Woodstock. Councillor Sutherland, Councillor Blackburn. Carried. #282-2016

MOTION: The Municipality of Woodstock RESOLVES that pursuant to paragraph 189(4) of the Municipalities Act, the total budget for the Water / Sewer Utility for the ensuing year would consist of total revenues of \$1,365,769, and total expenditures of \$1,365,769. Councillor Sutherland, Councillor Bradbury. Carried. #283-2016

Reserve Transfers for 2016

MOTION: To transfer \$11,000 from Utility Operating Fund to Utility Capital Reserve Fund for Wastewater Treatment Plant (to reserve funds for future capital costs for the Waste Water Treatment Plant). Councillor Sutherland, Councillor Leonard. Carried. #284-2016

MOTION: To transfer \$103,400 from General Capital Fund to General Capital Reserve Fund for sale of former hospital property. Councillor Sutherland, Councillor Bradbury. Carried. #285-2016

NEXT MEETING DATE: January 9, 2017 at 7pm - Town Hall.

MOTION: Move to Committee Of The Whole, Councillor Leonard, Councillor Bradbury. Carried. #286-2016

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MOTION: Resume Regular Session, Councillor Hogan, Councillor Blackburn.

Carried. #287qq-2016

MOTION: Adjournment. Deputy Mayor Anderson, Councillor Sutherland.

Carried. #288-2016

Arthur Slipp, Mayor

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services

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COMMITTEE OF THE WHOLE

The following matters were discussed:

- Personnel Issues
- Legal Issues

Ann Marie Voutour, Clerk / Treasurer
Director of Administrative Services