

POLICY #98-1

DEPT. COVERED: PLANNING ADVISORY
COMMITTEE

SUBJECT: PUBLIC CONSULTATION

APPROVAL: WOODSTOCK TOWN COUNCIL

IN ORDER TO ENSURE AND PROMOTE OPENESS IN CIVIC GOVERNMENT,
THE COUNCIL OF THE TOWN OF WOODSTOCK ESTABLISHED THE FOLLOWING
POLICIES FOR THE OPERATION OF THE WOODSTOCK PLANNING ADVISORY
COMMITTEE:

1. ADMINISTRATION OF VARIANCE APPLICATIONS:

(A) VARIANCES FOR LOT SIZES AND BUILDING STANDARDS.

THESE APPLICATIONS WILL BE PROCESSED BY THE PLANNING ADVISORY COMMITTEE, WHO MAY SEEK THE INPUT OF NEIGHBOURING PROPERTY OWNERS TO FULLY DETERMINE THE IMPACT OF THE PROPOSAL ON THESE PROPERTIES. THE PLANNING ADVISORY COMMITTEE MAY GIVE GENERAL NOTICE BY MAIL OR BY NEWSPAPER ADVERTISEMENT IF IT FEELS THE SITUATION WARRANTS SUCH ACTION.

(B) VARIANCES FOR LAND USE.

THESE APPLICATIONS WILL BE PROCESSED BY THE PLANNING ADVISORY COMMITTEE WHICH SHALL UNDERTAKE A PROCESS OF CONSULTATION WITH NEIGHBOURING PROPERTY OWNERS TO DETERMINE THEIR OPINION ON THE PROPOSAL. THE AREA INVOLVED IN THE CONSULTATION PROCESS TO BE SET BY THE PLANNING ADVISORY COMMITTEE. THE P.A.C. WILL ENDEAVOUR TO PROTECT THE CONFIDENTIALITY OF THE PARTY SEEKING THE VARIANCE, HOWEVER, IT IS RECOGNIZED THAT A BASIC AMOUNT OF DISCLOSURE IS REQUIRED IN ORDER FOR PERSONS TO RENDER AN OPINION OR TO GIVE ADVICE ON A PROPOSAL.

(C) VARIANCES FOR RESIDENTIAL OCCUPANCY.

THESE APPLICATIONS WILL BE PROCESSED BY THE PLANNING ADVISORY COMMITTEE. APPLICATIONS WILL BE DEALT WITH AS IN 1(B) FOR ALL MATTERS WHICH INCREASE THE DENSITY OF PERSONS IN A RESIDENTIAL BUILDING.

2. SECTION 68, ZONING BY-LAW:

ALL APPLICATIONS FOR APPROVAL UNDER SECTION 68 OF THE ZONING BY-LAW WILL BE PROCESSED ONLY AFTER THE INPUT OF THE PROPERTY OWNERS IN THE AREA SURROUNDING THE SUBJECT PROPERTY. THE PLANNING ADVISORY COMMITTEE WILL DETERMINE THE AREA OF CONSULTATION, AND MAY ESTABLISH FORMAL GUIDELINES FOR CONSISTANT APPLICATION OF THIS POLICY.

3. AMENDMENT:

THIS POLICY MAY BE AMENDED BY WOODSTOCK TOWN COUNCIL.